1. CALL TO ORDER

2. INVOCATION & PLEDGE OF ALLEGIANCE

3. ROLL CALL & CERTIFICATION OF A QUORUM

4. PUBLIC COMMENTS

5. CONSENT AGENDA
All consent agenda items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the Consent Agenda and voted on separately.

A. Consider and/or act on the November 17, 2015 regular meeting minutes.

B. Consider and/or act on the application of Forestar (USA) Real Estate Group, Inc. requesting approval of the Final Plat for Maxwell Creek North, Phase 11B on property zoned PD (Planned Development) District for Single Family Uses (Ordinance No. 00-06-487). This property is located generally southwest of the intersection at McMillan and McCreary.

C. Consider and/or act on the application of Cole Franklin with Skorburg Company, requesting approval of a construction plat and landscape plans for Murphy Meadows, PD (Planned Development) No. 15-09-1001 on property located at the southwest corner of Betsy Road and McCreary Road.

D. Consider and/or act upon an Alcohol Policy for the Murphy Community Center and Murphy Activity Center.

6. CITY MANAGER/STAFF REPORTS
A. Timbers Nature Preserve

B. Betsy Lane Road Widening Project
C. South Maxwell Creek Parallel Trunk Sewer Line

D. North Murphy Road

E. Christmas in the Park – Thursday, December 3, 2015


G. Holiday Closing – Thursday, December 24, 2015 Friday, December 25, 2015 and Friday, January 1, 2016

7. EXECUTIVE SESSION

In accordance with Texas Government Code, Chapter 551, Subchapter D, the City Council will now recess into Executive Session (closed meeting) to discuss the following:

A. § 551.087 Deliberation regarding economic development.

B. § 551.072 Deliberation regarding real property.

C. §551.074 Deliberation regarding the appointment, evaluation, reassignment, duties, discipline or dismissal of the
   a. City of Murphy Planning and Zoning Commissioners;
   b. Board of Adjustment Board Members;
   c. Murphy Municipal Development District Members;
   d. Murphy Community Development Members;
   e. Ethics Review Commission Members;
   f. Building and Fire Code Board of Appeals Members.

8. RECONVENE INTO REGULAR SESSION

The City Council will reconvene into Regular Session, pursuant to the provisions of Chapter 551, Subchapter D, Texas Government Code, to take any action necessary regarding:

A. § 551.087 Deliberation regarding economic development.

B. § 551.072 Deliberation regarding real property.

C. § 551.074 Deliberation regarding the appointment, evaluation, reassignment, duties, discipline or dismissal of the
   a. City of Murphy Planning and Zoning Commissioners;
   b. Board of Adjustment Board Members;
   c. Murphy Municipal Development District Members;
   d. Murphy Community Development Members;
   e. Ethics Review Commission Members;
   f. Building and Fire Code Board of Appeals Members.
D. Take Action on any Executive Session Items.

**9. INDIVIDUAL CONSIDERATION**

A. Consider and/or act upon the recommendations from the Council Interview Panel regarding appointing board members to the Planning and Zoning Commission, Board of Adjustments, Murphy Municipal Development District, Murphy 4B Community Development District, the Animal Shelter Advisory Committee, the Ethics Review Commission, the Parks and Recreation Board and the Building and Fire Code Board of Appeals.

B. Consider and/or act upon a Resolution Number 15-R-824 approving and authorizing an economic development incentive agreement.

C. Discuss, consider and/or act with regard to the December 15, 2015, City Council meeting.

**10. ADJOURN REGULAR MEETING**

**11. OPEN WORKSESSION – CONVENE TO THE COMMUNITY ROOM**

A. Discussion on the Community Survey.

**12. ADJOURN WORKSESSION**

I certify that this is a true and correct copy of the Murphy City Council Meeting Agenda and that this notice was posted on the designated bulletin board at Murphy City Hall, 206 North Murphy Road, Murphy, Texas 75094; a place convenient and readily accessible to the public at all times, and said notice was posted on November 25, 2015 by 5:30 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.

Susie Quinn, TRMC City Secretary

In compliance with the American with Disabilities Act, the City of Murphy will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 972.468.4011 or squinn@murphytx.org.

Notice of Possible Quorum: There may be a quorum of the Animal Shelter Advisory Committee, the Board of Adjustment, the Building and Fire Code Appeals Board, the Ethics Review Commission, the Murphy Community Development Corporation, the Murphy Municipal Development District Board, the Park and Recreation Board and/or the Planning and Zoning Commission members who may be present at the meeting, but they will not deliberate on any city or board business.
1. CALL TO ORDER
Mayor Pro Tem Scott Bradley called the meeting to order at 6:00 pm.

2. INVOCATION & PLEDGE OF ALLEGIANCE
Councilmember Spraggins gave the invocation and led the Pledge of Allegiance.

3. ROLL CALL & CERTIFICATION OF A QUORUM
Susie Quinn, City Secretary, certified a quorum with the following Councilmembers present:
   - Mayor Pro Tem Scott Bradley
   - Deputy Mayor Pro Tem Owais Siddiqui (arrived at 6:01 pm)
   - Councilmember Ben St. Clair
   - Councilmember Betty Nichols Spraggins
   - Councilmember Sarah Fincanon
   - Councilmember Rob Thomas

   Absent:
   - Mayor Eric Barna

4. PUBLIC COMMENTS
   Ray Shahan, resident, wished members of Council a Happy Thanksgiving. Shahan addressed Council regarding the meeting advertisement for various public hearings held during 2003 as printed in Murphy Monitor, the city’s newspaper of record. He presented Council with documents and a CD. His discussion pertains to the missing advertisements in relation to the Public Hearings held before the passing of Ordinance 03-10-590 (planned development for the Ranch and Gables).

   Marcia Jowers, Murphy Messenger, announced to Council she has sold the Murphy Messenger. Issues will come out every other week and will be run by two Murphy residents. She thanked the advertisers for allowing the citizens to receive the free publication.

5. PRESENTATIONS
   A. Proclamation recognizing November as American Diabetes Month
      This proclamation was accepted by Mary McLennan on behalf of the American Diabetes Association.

   B. Presentation of financial report and investment report as of September 30, 2015.
      Finance Director Linda Truitt, explained to Council the numbers projected as of September 30, 2015. Truitt reminded Council these are unaudited numbers and are subject to change. There is about a 10.9 % increase from the previous year for sales tax dollars received. Truitt gave a detailed overview of the General and Utility Funds regarding being over and under budget. Truitt explained most of the General Fund Departments and Utility Fund Departments that are under budget are due to vacant positions, contract renegotiations and projects that have been postponed. The potential fund balance is approximately four million dollars by the end of the
year. The investment report shows the City at $17.8 million at the end of September versus $19.9 million from the end of June. It is lower due to interest payments, capital projects, and no Tax income during this time.

6. CONSENT AGENDA

All consent agenda items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the Consent Agenda and voted on separately.

A. Consider and/or act on the October 13, 2015 worksession minutes.

B. Consider and/or act on the October 20, 2015 regular meeting minutes.

C. Consider and/or act on the November 3, 2015 regular meeting minutes.

D. Consider and/or act on the application Stacy McVey, Double Eagle Properties, LLC requesting approval of a site plan, landscape plan and building elevations for a single story retail center on property zoned PD (Planned Development) District No. 09-12-823 on property located at the southwest corner of FM 544 and Brand Road.

E. Consider and/or act on the 2016 City of Murphy Holiday schedule.


Deputy Mayor Pro Tem Siddiqui moved to approve the consent agenda as presented. Councilmember Thomas seconded the motion. For: Unanimous. The motion carried by a vote of 6 to 0 (Mayor Barna was absent).

7. INDIVIDUAL CONSIDERATION

A. Hold a public hearing and consider and/or act on the application of Homeyer Engineering, Inc. requesting an amendment to PD (Planned Development) District Ordinance No. 09-07-803 to amend the Permitted Uses to allow for a swim school on property located on Betsy Lane, west of Murphy Road; located directly east of the Fort Montessori School.

Director of Economic and Community Development, Kristen Roberts described to Council where the location is on the map and explained a swim school is an allowed use for this space. There was discussion between Council and staff if it would be an indoor or outdoor pool and it was clarified and decided an indoor pool would be allowed. Roberts let Council know it was approved by the Planning and Zoning Commission with 1 nay vote (Commissioner Johnson), there was no clarification of the reasons for the nay vote.

Public Hearing opened at 6:34 pm.
Public Hearing closed at 6:34 pm.

There were no public hearing comments.
COUNCIL ACTION (7.A.): APPROVED
Deputy Mayor Pro Tem Siddiqui moved to approve the application of Homeyer Engineering, Inc. requesting an amendment to PD (Planned Development) District Ordinance No. 09-07-803 to amend the Permitted Uses to allow for an indoor swim school. Councilmember Fincanon seconded the motion. For: Unanimous. The motion carried by a vote of 6 to 0 (Mayor Barna was absent).

B. Hold a public hearing and consider and/or act on the application of Dennis Lorch of Inwood Bancshares, Inc, requesting approval of a SUP (Specific Use Permit) to allow a drive-thru window for a Schlotzsky’s restaurant on property zoned PD (Planned Development) District No. 09-12-823 on property located on the southeast corner of FM 544 and Brand Road; located directly west of Ishine Car Wash.

Director of Economic and Community Development, Kristen Roberts described where this would be located if approved, and it is an allowed use per the SUP. Council confirmed that Schlotzkey’s will be the only restaurant in the development.

Public Hearing opened at 6:37 pm.
Public Hearing closed at 6:37 pm.

There were no public hearing comments.

Council asked applicant to clarify the drive-thru, if that is becoming the norm for Schlotzsky’s. The applicant verified this is the normal now, because it brings in 45% to 55% more revenue to each location. Council asked for names of the other potential businesses for the business park but the applicant could not release that information at this time, since they are still in negotiations, but clarified that it would be retail type businesses or professional service type places.

COUNCIL ACTION (7.B.): APPROVED
Deputy Mayor Pro Tem Siddiqui moved to approve the application of Dennis Lorch of Inwood Bancshares, Inc, requesting approval of a SUP (Specific Use Permit) to allow a drive-thru window for a Schlotzsky’s restaurant on property zoned PD (Planned Development) District No. 09-12-823. Councilmember Thomas seconded the motion. For: Unanimous. The motion carried by a vote of 6 to 0 (Mayor Barna was absent).

C. Consider and/or act on the application of Dennis Lorch of Inwood Bancshares, Inc, requesting approval of a site plan, landscape plan, building elevations and construction plat for a Schlotzsky’s and retail space on property zoned PD (Planned Development) District No. 09-12-823 on property located on the southeast corner of FM 544 and Brand Road; located directly west of Ishine Car Wash.

Director of Economic and Community Development, Kristen Roberts explained to Council the applicant had to reduce the landscape buffer from 25 feet to 16 to accommodate the number of required number of parking spaces. Traffic and entrance/exit was discussed at length between Council and staff.
COUNCIL ACTION (7.C.): APPROVED
Deputy Mayor Pro Tem Siddiqui moved to approve the application of Dennis Lorch of Inwood Bancshares, Inc, requesting approval of a site plan, landscape plan, building elevations and construction plat for a Schlotzsky’s and retail space on property zoned PD (Planned Development) District No. 09-12-823. Councilmember Fincanon seconded the motion. For: Unanimous. The motion carried by a vote of 6 to 0 (Mayor Barna was absent).

D. Consider and/or act on Resolution No. 15-R-823 approving the ballot for the Board of Director positions for the Collin County Appraisal District.

City Manager, James Fisher explained this is an annual item and the various options for casting the City’s twenty-five (25) votes. Council discussed the candidates and agreed to cast all 25 votes to John Politz of Farmersville.

COUNCIL ACTION (7.D.): APPROVED
Deputy Mayor Pro Tem Siddiqui moved to approve Resolution Number 15-R-823 granting all twenty-five votes to John Politz of Farmersville. Councilmember Fincanon seconded the motion. For: Motion passed. The motion carried by a vote of 5 to 1 Councilmember Spraggins opposed (Mayor Barna was absent).

E. Discuss, consider and/or act with regard to appointments of a Community Improvement Projects Advisory Committee and a Charter Review Commission.

City Manager, James Fisher gave an overview of the background of this item. Fisher explained these two boards will meet more often in the beginning (weekly or every other week) and the same near the completion of their term and less while the projects are being compiled. The Charter Review Commission is limited to meeting for six months only and must be named every six years. The Community Improvement Projects Advisory Committee is designed to look at Capital Projects that could require a bond election for citizens to approve. Fisher advised not to have both boards start meeting at the same time because of all the hours that are involved for the members and staff attendance. There was much discussion on the timing of the bond election in conjunction with the May and November 2016 elections and it was decided to begin advertising for the committee and the commission in January.

COUNCIL ACTION (7.E.): APPROVED
Deputy Mayor Pro Tem Siddiqui moved to approve advertising for the seating of the Charter Review Commission in January, and work with the City Attorney to be looking at legislative changes which might affect the current charter. Councilmember Thomas seconded the motion. For: Unanimous. The motion carried by a vote of 6 to 0 (Mayor Barna was absent).

F. Discuss, consider and/or act on the installation of a 90’ communication tower at Murphy Police Department for the purpose of the Emergency Services Internet Protocol (IP) Network (ESInet) and Next Generation 9-1-1 (NG9-1-1) voice and data services.
Information Technology Manager, Wendle Medford gave an overview of the background of this item. Medford confirmed this tower would be 90’ from the ground, not from the top of the police building. The span of this network will be across Texas from far East Texas to West Texas. Council asked for clarification on why an existing water tower would not be used for this. Medford explained they already have many antennas on them and are very saturated. Medford explained there would be minimal cost to the city for this tower and the life for the tower is expected to be 30+ years.

**COUNCIL ACTION (7.F.): APPROVED**

Deputy Mayor Pro Tem Siddiqui moved to approve the installation of a 90’ communication tower at Murphy Police Department for the purpose of the Emergency Services Internet Protocol (IP) Network (ESInet) and Next Generation 9-1-1 (NG9-1-1) voice and data services. Councilmember Thomas seconded the motion. For: Unanimous. The motion carried by a vote of 6 to 0 (Mayor Barna was absent).

G. Discussion on possible amendments to the Tree Preservation Ordinance.

City Manager James Fisher explained the background of the current Tree Preservation Ordinance. It was discussed to have a strongly worded ordinance with the option for a variance. The tree caliper replacement process was touched on and decided to be discussed at a later meeting.

H. Discussion on update of Community Survey and schedule worksession.

City Manager James Fisher explained the final draft will be coming to staff and Council soon and he would like to sit down and discuss this at length. It was decided to discuss at the December 1st, 2015 meeting and Council would receive the data prior to the meeting.

8. **CITY MANAGER/STAFF REPORTS**

A. Timbers Nature Preserve

The Final Walkthrough is this week and this project will be starting to wrap up shortly.

B. Betsy Lane Road Widening Project

This project is 78% complete and going well.

C. South Maxwell Creek Parallel Trunk Sewer Line

This project is 30% complete, and Fisher explained the issues that are being corrected.

D. North Murphy Road

This project is moving forward.

Other announcements included the upcoming Boards and Commission Appreciation Dinner on Thursday, December 10, 2015; the Christmas in the Park, mini-parade and to be at the Fire Department by 4:30 p.m. on Thursday, December 3, 2015.
Council asked for clarification regarding various turn lanes, Fisher confirmed the traffic study was sent to TxDOT last year and we are still waiting for the action plan.

9. ADJOURNMENT

With no further business, the meeting was adjourned at 7:40 pm.

APPROVED BY:

______________________________
Scott Bradley, Mayor Pro Tem

______________________________
Susie Quinn, City Secretary
Issue
Consider and/or act on the application of Forestar (USA) Real Estate Group, Inc. requesting approval of the Final Plat for Maxwell Creek North, Phase 11B on property zoned PD (Planned Development) District for Single Family Uses (Ordinance No. 00-06-487). This property is located generally southwest of the intersection at McMillan and McCreary.

Considerations
Within 30 calendar days of the final plat approval by the City Council, the applicant must submit mylars and other materials necessary to obtain signatures prior to their filing the final plat with the County.

Staff Recommendation
Staff recommends approval of the final plat as submitted.

Attachments
Final Plat
City Council  
December 1, 2015

**Issue**  
Consider and/or act on the application of Cole Franklin with Skorburg Company, requesting approval of a construction plat and landscape plans for PD (Planned Development) No. 15-09-1001 on property located at the southwest corner of Betsy Road and McCreary Road.

**Background**  
On September 21, 2015, the City Council approved Planned Development Ordinance No. 15-09-1001 for a patio home and townhome subdivision.

The proposed construction plat would allow for the development of the subdivision known as Murphy Meadows.

**Considerations**  
Construction plat and landscape plan requirements have been met.

**Board Discussion/Action**  
On November 23, 2015 the Planning & Zoning Commission voted unanimously to approve as submitted.

**Staff Recommendation**  
Staff recommends approval of the proposed Construction Plat and Landscape Plans as submitted.

**Attachments**  
Construction Plat  
Landscape Plans
### Landscape Concept Plan

**Murphy Tract**

**Bannister Engineering**

1696 Country Club Drive Mansfield, TX 76063 817.842.2094 817.842.2095 fax

**City of Murphy, Texas**

**Registration # F-10599 (Texas)**

---

**44 TOTAL RESIDENTIAL LOTS**

**4 TOTAL OPEN SPACE LOTS**

---

**Builder to be responsible for individual lots with (1) 5" caliper trees per 50 ft of lot abutting roadway.**

**All areas disturbed by construction shall be fine graded and re-established by sod. These areas shall be irrigated and maintained until permanent stand of grass is achieved with a minimum of 70% coverage. This is to include all areas to the back of curb around the property.**

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**NOTE:**

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**PLANT LIST AND SPECIFICATIONS:**

- **LIVE OAK**
  - Diameter: 4" CAL.
  - Height: 12' 0" FT.
  - Trunk: 4' 0" FT.
  - SAWCUT: 12" DIAMETER STUMP

---

**TEXAS ONE CALL SYSTEM**

1-800-245-4545

---

**STOP! CALL BEFORE YOU DIG**

TEXAS ONE CALL SYSTEM

1-800-245-4545

(No least 48 hours prior to digging)

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**Agenda Item 5.C.**

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**Agenda Packet for December 1, 2015 Page 15 of 30**
City Council  
December 1, 2015

Issue  
Consider and/or act on an Alcohol Policy for the Murphy Community Center and Murphy Activity Center.

Staff Resource/Department  
Susie Quinn, City Secretary

Summary  
Following City Council approval of alcohol use at the Murphy Community Center (MCC) and Murphy Activity Center (MAC), staff is recommending an Alcohol Policy to administer this use.

Background  
On April 3, 2012, City Council approved an alcohol policy entitled Alcohol Use Liability Agreement that sets forth requirements that lessees must adhere to when serving and/or consuming alcoholic beverages at the Murphy Community Center and/or the Murphy Activity Center. The agreement limits the service and/or consumption of alcoholic beverages to Saturday only. Additionally, the agreement requires that alcoholic beverage service terminate at least one hour prior to the scheduled end of the event.

The Board and Commission Appreciation Dinner is scheduled for Thursday, December 10, 2015 from 6:30 pm to 9:30 pm. A beer and wine bar is scheduled for the event. Staff is requesting that Council grant an exception to the policy to allow for service of beer and wine at the event until 8:30 pm if a sponsor is attained.

Action Requested  
Motion to grant an exception to the Alcohol Use Liability Agreement to allow for the service of beer and wine at the Murphy Community Center on Thursday, December 10th from 6:30 pm to 8:30 pm for the Board and Commission Appreciation Dinner.

Attachments  
Alcohol Use Liability Agreement
Alcohol Use Liability Agreement
City of Murphy

If alcoholic beverages are to be sold, served and/or consumed at ______________________________ (the “Facility”) during the period of this rental agreement or facility use permit, the lessee agrees to the following:

1. The Lessee shall pay a fee of $50.00 for an alcohol use permit to serve alcoholic beverages at the event. If alcoholic beverages are to be sold at the event, Lessee must pay a fee of $100.00 in advance for an alcohol use permit to sell alcoholic beverages at the event. Alcoholic beverages shall be considered to be sold under the following circumstances: a) if a fee is charged for the serving of an alcoholic beverage; and/or b) if the Lessee charges a cover charge or other admission fee or donation for the event and alcoholic beverages are then provided to patrons at no additional cost.

2. Alcoholic beverages may only be consumed inside the authorized portions of the Facility (Murphy Community Center and/or Murphy Activity Center) and only during the permitted event. Permitted events will only be allowed on Saturday evenings.

3. All sale and service of alcoholic beverages must cease no less than one (1) hour prior to the scheduled end of the event.

4. Lessee fully guarantees, represents and shall be totally responsible, that the sale, serving and/or consuming of alcoholic beverages at the event shall comply with the laws of the State of Texas and the rules and regulations of the Texas Alcoholic Beverage Commission (“TABC”), including, without limitation, ensuring that no alcoholic beverages are dispensed to children, minors or any persons under the age of 21. The Lessee also fully guarantees that the responsible party providing, selling and/or serving alcoholic beverages is licensed by the TABC.

5. At events where alcohol is being served or sold, the Lessee shall be responsible, at its sole cost and expense, for providing uniformed, off-duty Murphy Police Department (“MPD”) officers or other police officers as approved by the Chief of Police, to ensure safety and security.

6. LESSEE UNDERTAKES AND AGREES TO SAVE AND KEEP THE CITY OF MURPHY, ITS EMPLOYEES, AGENTS, OFFICERS, OFFICIALS, MAYOR AND CITY COUNCIL MEMBERS, CITY BOARD, COMMISSION AND COMMITTEE MEMBERS, OF AND FROM ANY AND ALL LOSSES, COSTS, EXPENSES AND DAMAGES (INCLUDING WITHOUT LIMITATION ATTORNEY’S FEES AND COSTS), AND FROM ANY AND ALL CLAIMS, ACTIONS, DEMANDS, DAMAGES OR LIABILITY BY OR TO THE PUBLIC, EMPLOYEES OF LESSEE, OR OTHERS, ON ACCOUNT OF OR OCCASIONED BY, NEGLIGENCELY OR OTHERWISE, ANY ACTIVITY PERTAINING TO THE LEASE OF THE FACILITY (INCLUDING THE SALE, SERVING OR CONSUMPTION OF ALCOHOL), OR BY ANY ACT OR OMISSION, NEGLIGENCE OR OTHERWISE, OF LESSEE OR OF ANY PATRONS OF LESSEE WHEN ON, OR WHEN ABOUT TO ENTER, OR WHEN JUST LEAVING THE FACILITY, HEREIN LEASED TO LESSEE ON THE FOLLOWING DATES:

7. If the event is expected to involve more than 250 patrons, the Lessee must provide the City of Murphy with a Commercial General Liability insurance policy written on an occurrence basis and with a
combined single limit of not less than $1,000,000.00 to cover the event. Such insurance shall include coverage for Broad Form Contractual Liability, Broad Form Property Damage and Personal Injury Liability, Premises/Operations, Explosion, Independent Contractor Liability, and Hostile Fire Liability. Lessee shall name the City as an additional insured on such liability insurance. In addition, Lessee shall have the liability insurance policy endorsed to provide that the insurance shall waive (i) any right of recovery which the insurer may have or acquire against the City of Murphy, its employees, agents, officers, officials, Mayor, City Council Members, City Board, Commission and Committee Members for payment under such policies, and (ii) any right of subrogation which the insurer may have or acquire for payments to any person who asserts a claim against the City of Murphy, its Mayor, City Council Members, City Board, Commission and Committee Members, and its officers, officials, employees, or agents by any person or entity to or for whom the insurer pays monies or other benefits. The policy and/or certificate of insurance must be provided to the City prior to occupying the Facility.

By: _______________________________________ _____________________________
    Lessee’s Signature     Date

(Print or type Lessee’s name)

Approved by: ________________________________ ___________________________
              Facility Manager    Date
City Council  
December 1, 2015

**Issue**  
Consider and/or act upon the recommendations from the Council Interview Panel regarding appointing board members to the Planning and Zoning Commission, Board of Adjustments, Murphy Municipal Development District, Murphy 4B Community Development District, the Animal Shelter Advisory Committee, the Ethics Review Commission, the Parks and Recreation Board and the Building and Fire Code Board of Appeals.

**Staff Resource/Department**  
Susie Quinn, City Secretary

**Background/History**  
Mayor Pro Tem Scott Bradley, Deputy Mayor Pro Tem Owais Siddiqui, and Councilmember Betty Spraggins volunteered to serve as the Council Interview Panel. Interviews were conducted on November 5th, November 10th, November 11th, November 16th, and November 19th, 2015.

Pursuant to City Charter, Article VIII, Section 8.01 Authority, Composition and Procedures:

1. The City Council shall create, establish or appoint, as may be required by the laws of the State of Texas or this Charter, or deemed desirable by the City Council, such boards, commissions and committees as it deems necessary to carry out the functions and obligations of the City. The City Council shall, by ordinance or resolution, prescribe the purpose, composition, function, duties, accountability and tenure of each board, commission and committee where such are not prescribed by law or this Charter.

2. Individuals who are qualified voters in the City may be appointed by the City Council to serve on one (1) or more boards, commissions or committees. Such appointees shall serve at the pleasure of the City Council and may be removed at the discretion of the City Council, except for the members of the Board of Adjustment, who may be removed only for cause. Except as otherwise provided in this Charter, members of any such board, commission or committee shall serve without compensation, but may be reimbursed for actual expenses as approved by the City Council.

3. All boards, commissions or committees of the City shall, at the discretion of the City Council, keep and maintain minutes of any proceedings held.

4. No officer or employee of the City nor any person who holds a compensated appointive position with the City shall be a member of any board, commission or committee created or established by state law or this Charter other than in an advisory and/or ex officio capacity except as allowed by state law.

5. Any member of a board, commission or committee who is absent from three (3) consecutive regular meetings, or twenty-five percent (25%) of regularly scheduled meetings during the twelve (12)-month period immediately preceding and including the absence in question, without explanation acceptable to a majority of the other members, shall be deemed to have forfeited his or her position on the board, commission or committee.

**Attachments**  
Board and Commission Listing
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<th>PLACE</th>
<th>ANIMAL SHELTER ADVISORY COMMITTEE - BOARD MEMBER NAME</th>
<th>ORIGINAL APPOINTMENT DATE</th>
<th>CURRENT APPOINTMENT DATE</th>
<th>CURRENT TERM</th>
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<td>Tammy Drake, ACO</td>
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<td>2</td>
<td>Kim Parker (City Official)</td>
<td>8/6/2013</td>
<td>12/9/2014</td>
<td>2015-2016</td>
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<td>Retiring</td>
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<td>1/1/2014</td>
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Reapplied for current or different board - Interviewed with Council panel

Seat is open for new appointment
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<th>PLACE</th>
<th>BOARD OF ADJUSTMENT - BOARD MEMBER NAME</th>
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<th>CURRENT APPOINTMENT DATE</th>
<th>CURRENT TERM</th>
<th>APPOINT</th>
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<td>2015-2016</td>
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Reapplied for current or different board - Interviewed with Council panel
Seat is open for new appointment
Reapplied for current or different board - Did not interview with Council panel
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<tr>
<th>PLACE</th>
<th>BUILDING AND FIRE CODE APPEALS BOARD - BOARD MEMBER NAME</th>
<th>ORIGINAL APPOINTMENT DATE</th>
<th>CURRENT APPOINTMENT DATE</th>
<th>CURRENT TERM</th>
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<tr>
<td>1</td>
<td>Christine Johnson</td>
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Reapplied for current or different board - Interviewed with Council panel
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Reapplied for current or different board - Interviewed with Council panel

Seat is open for new appointment
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Reapplied for current or different board - Interviewed with Council panel

Seat is open for new appointment
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<td>Robbie Hazelbaker</td>
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Reapplied for current or different board - Interviewed with Council panel

Seat is open for new appointment
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<th>PLACE</th>
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<tr>
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<td>Steve Levy</td>
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<td>7</td>
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Reapplied for current or different board - Interviewed with Council panel

Seat is open for new appointment
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<thead>
<tr>
<th>Name</th>
<th>Interviewed with Council Panel</th>
<th>1st Choice - 2nd Choice - 3rd Choice</th>
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<tbody>
<tr>
<td>Srinath Alapati</td>
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<td>P&amp;Z - MMDD - MCDC</td>
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<tr>
<td>Lyle Bartram</td>
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<td>P&amp;Z - Parks - ASAC</td>
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<tr>
<td>Laurel Clement</td>
<td>Interviewed with Council Panel</td>
<td>BFCAB</td>
</tr>
<tr>
<td>Julie Kamm</td>
<td>Interviewed with Council Panel</td>
<td>P&amp;Z - BOA - Parks</td>
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<tr>
<td>Michael Loftus</td>
<td>Interviewed with Council Panel</td>
<td>BFCAB - P&amp;Z - MMDD</td>
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<tr>
<td>Randal Newhouse</td>
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<td>P&amp;Z - MCDC - Parks</td>
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<td>Dr. Rajan Subra</td>
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<td>MCDC - Parks - P&amp;Z</td>
</tr>
<tr>
<td>Amanda Turner</td>
<td>Interviewed with Council Panel</td>
<td>P&amp;Z</td>
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</table>
City Council  
December 1, 2015

**Issue**  
Consider and/or act upon a Resolution Number 15-R-824 approving and authorizing an economic development incentive agreement.

**Background**  
The resolution and the Economic Development Incentive Agreement will be presented in Executive Session.

**Recommendation**  
Approval of the Resolution Number 15-R-824 and of the Economic Development Incentive Agreement.
City Council  
December 1, 2015

**Issue**  
Discuss, consider and/or act with regard to the December 15, 2015, City Council meeting.

**Background**  
This item was placed on the agenda to discuss the need for a second meeting in December. December 15, 2015 is the regular scheduled meeting unless canceled at the desire of Council.