

# Annual Budget

**Approved**

Fiscal Year 2012



This budget will raise more total property taxes than last year's budget by \$156,621 or 1.88%, and of that amount \$156,195 is tax revenue to be raised from new property added to the roll this year.

City Council

Bret M. Baldwin, Mayor

John Daugherty, Mayor Pro-Tem

Colleen Halbert, Deputy Mayor Pro-Tem

Dennis Richmond

Scott Bradley

Bernard Grant

David Brandon

City Manager

James Fisher

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## *Murphy's Vision Statement*

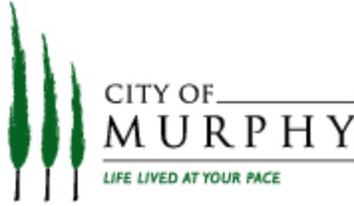
*Murphy will remain a vibrant, family-oriented, distinctive city that fosters a strong sense of community and connection between its local government and citizens.*

# *Murphy's Economic Strategic Vision*

*Murphy seeks to remain a vibrant, family oriented community that fosters a strong communications link between its local government and citizens.*

*We are dedicated to ensuring that the city remains a highly desirable place in which to live and raise a family. Our leaders strive to support a proactive city that:*

- Is safe and secure*
- Keeps its citizens informed*
- Encourages civic involvement and community activities*
  - Upholds quality building standards*
  - Provides access to inviting parks and trails*
- Maintains solid relationships with neighboring communities*
- Strengthens business and economic vitality.*



October 1, 2011

Mayor Bret Baldwin  
 Murphy City Council  
 206 N Murphy Road  
 Murphy, TX 75094

Dear Mayor Baldwin:

In accordance with the City of Murphy's financial policies and Section 7.02 of the City Charter I am pleased to submit the FY12 Annual Budget for the period of October 1, 2011 through September 30, 2012.

**FINANCIAL SUMMARY**

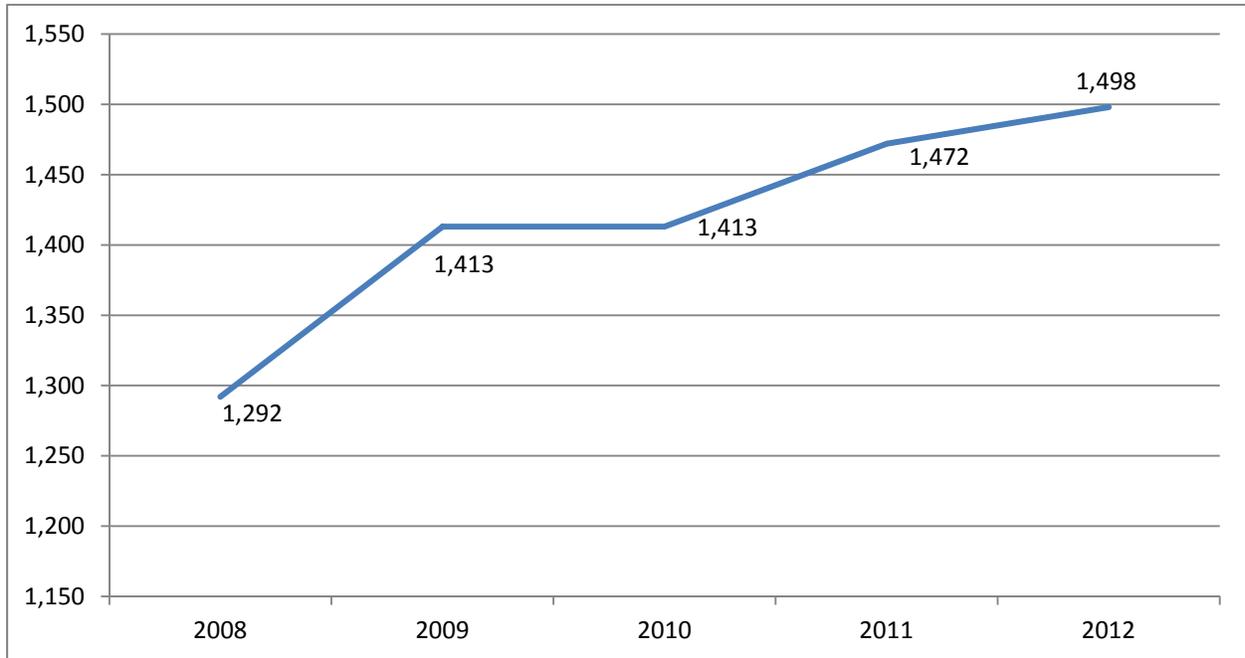
Total budget for FY12 is \$36,224,580 and is a decrease of 1.38% from the FY11 adopted budget. The following table illustrates the adopted budgets for FY11 and FY12 as well as the percent change from one fiscal year to the next.

	FY11 Adopted	FY12 Adopted	Percent Change
General Fund	\$ 9,888,000	\$ 10,961,150	10.85%
Court Technology Fund	22,000	27,400	24.55%
Building Security Fund	27,000	27,000	0.00%
Judicial Efficiency Fund	800	800	0.00%
Utility Fund	5,300,500	6,054,950	14.23%
Capital Project Fund	290,000	247,400	-14.69%
4A Economic Development Fund	389,850	456,480	17.09%
4B Community Development Fund	725,100	999,600	37.86%
Debt Service Fund	3,796,900	3,974,600	4.68%
Capital Construction Fund	12,226,465	8,430,100	-31.05%
Utility Capital Construction Fund	3,412,100	4,445,800	30.30%
Impact Fund	652,100	599,300	-8.10%
<b>Total Budget</b>	<b>\$ 36,730,815</b>	<b>\$ 36,224,580</b>	<b>-1.38%</b>

**PROPERTY VALUES**

The total assessed property value for the FY12 Budget is \$1,498,370,182. This is an increase of approximately 1.74% over the current year. The City has seen an increase in residential building permits this year and has seen several new businesses open. Since 2006, the City has seen a steady increase in property tax valuations and that is likely to continue through residential and commercial build out.

**Property Values**  
**(In millions)**



**GENERAL FUND**

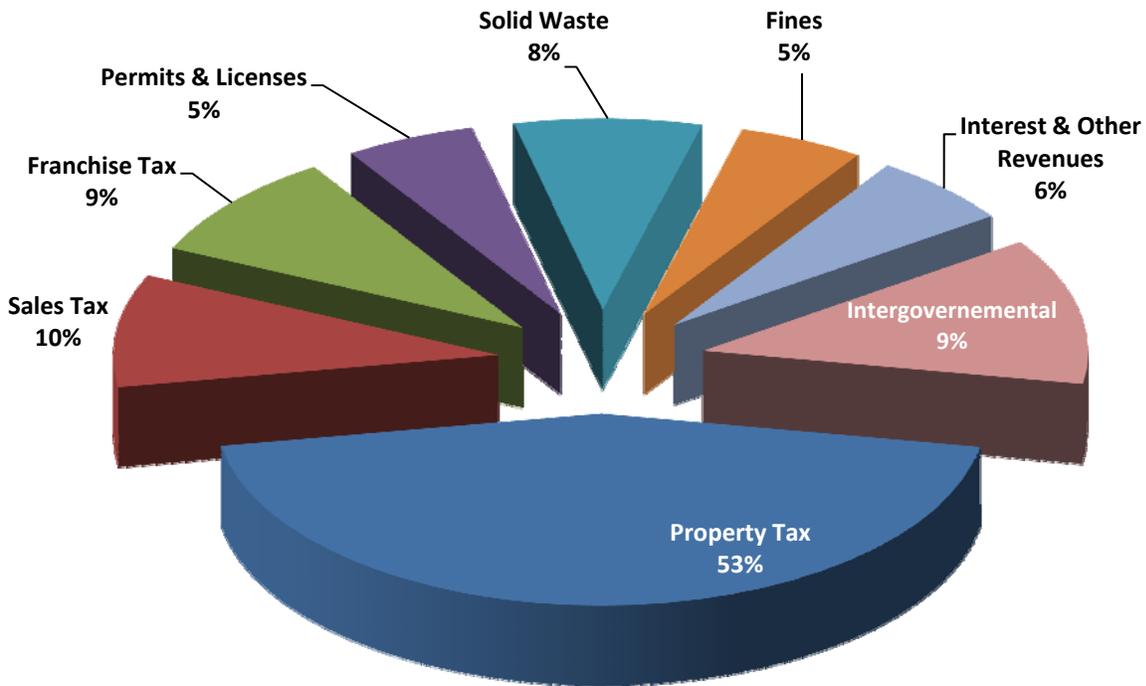
**REVENUES**

The City of Murphy receives approximately 53% of the budgeted revenues from property taxes. The City’s property taxes are divided into two components: Maintenance and Operations (M&O) and Debt Service. The M&O portion funds the daily operations of City government, such as administration, fire, parks, police, streets and sanitation. Debt service is the portion that pays for debt the City has incurred to provide essential services to our community. The approved tax rate for FY12 is \$0.5650 per \$100 valuation. The M&O rate is \$0.309993 (decrease of \$0.0075) and the debt service rate is \$0.255007.

The average single family home is currently valued at \$254,373 and will pay approximately \$1,437.21 in city property tax.

Sales Tax generates approximately 10% of the General Fund revenue and this number should increase as new businesses open. Franchise Tax generates approximately 9% of General Fund revenue, followed by Solid Waste at 8%, other revenue at 6%, permits & licenses at 5% and Municipal Court revenue at 5%. The General Fund also receives an \$850,000 transfer from the City's Utility Fund to offset expenses incurred in the General Fund for the benefit of the Utility Fund.

### Where the money comes from



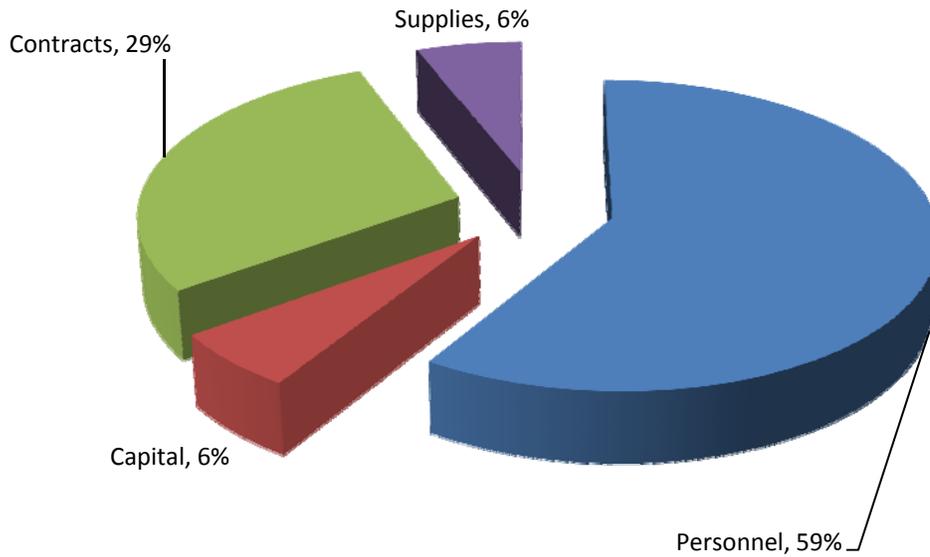
As you can see, the City is heavily dependent on property taxes for General Fund revenue. The City must continue to diversify revenue sources by growing the commercial businesses which generate sales tax. However, we must be careful in the area of economic development. The City should encourage businesses that are unique and compliment our community. They should not only increase sales taxes but also increase property values for them and surrounding neighbors.

The City is utilizing a \$450,000 transfer from reserves for capital expenditures. This transfer will allow the City to purchase the needed capital without increasing taxes.

**EXPENDITURES**

The greatest asset of the City of Murphy is our employees. They are the ones that provide the exceptional service that our citizens expect and deserve. Personnel costs represent approximately 59% of the approved expenditures. This is a significant cost in the General Fund and one that must be examined closely every year. This is the second year of the two year salary plan to adjust all employees to at least market minimum. Several employees are above market minimum and will not receive an adjustment. The purpose of this plan is to prepare the City for an established Pay Plan that will begin in FY 2013.

Contractual services are the second greatest expenditures at approximately 29%. This is due to outsourcing of janitorial services, right-of-way maintenance and service contracts for City facilities. Supplies and Capital purchases each account for 6% of the expenditures.



**UTILITY FUND**

The Utility Fund accounts for the water and waste water services provided to the residents of the City of Murphy. All activities necessary to provide such services are accounted for in this fund, including construction, financing and related services. No taxes are used to support these services.

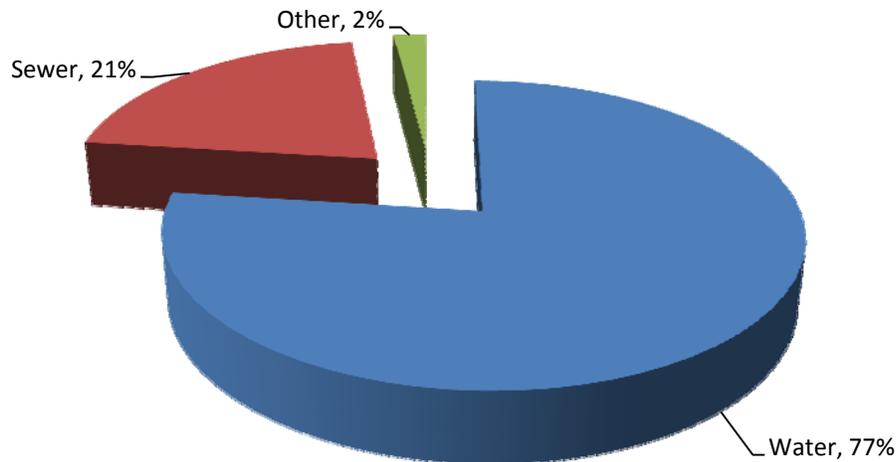
The following departments are funded through the Utility Fund:

- Water Distribution
- Wastewater Collection
- Customer Service

The Utility Fund revenues total \$6,461,500 for the FY12 budget, an increase of 21% from the FY11 budget, while expenditures total \$5,985,550, an increase of 13%. A transfer of \$850,000 to the General Fund is also included in the budget for FY12. Budgeted net revenues less expenditures are \$475,950 for FY12.

The City of Murphy’s goal is to provide a quality water and sewer system with minimal cost to the residents of Murphy. Currently, the City maintains 90 miles of water lines and 84 miles of sewer lines, as well as, 950 fire hydrants. Sewer rates are based on a winter average of water usage (November, January and February) instead of the flat rate that was used. It is anticipated that North Texas Municipal Water District will continue to raise the wholesale rate that the City pays for water.

The main source of revenues for this fund is water and sewer fees for both residential and commercial customers. Revenues from the sale of water are projected at \$5,000,000 for FY12, a 35% increase from FY11 budget while sewer sales are projected at \$1,330,000 an 11% decrease. Total revenues are up by \$1,117,900 or 21% from FY11 budget. Below is a breakdown of revenues from each source.



The main focus for the Utility Fund is to maintain current levels of service and to provide services for the continued residential growth and improve commercial development within the City. Total expenditures

for the FY12 budget are \$5,135,550 which includes \$2,062,100 for the purchase of water from North Texas Municipal Water District and \$756,800 to North Texas Municipal Water District for the treatment of wastewater.

The City's Utility fund is our enterprise fund and it should generate enough revenue to cover expenses, current and future. During FY11 the city conducted a meter audit of all the water meters. As a result of this audit, the City has approved a meter change out program of all meters. With this change out program, the City will be utilizing the latest technology in water meters by implementing a Flexnet Network Communications system.

#### **CAPITAL IMPROVEMENT FUND**

The citizens of Murphy overwhelmingly approved a \$16 million bond program in November 2008. During the past year, the City has had seven parks either in the planning stages or under construction as well as Old Murphy Schoolhouse remodel to become a Community Center. The Community Center is expected to open in March 2012.

#### **4A ECONOMIC DEVELOPMENT FUND**

The Murphy Economic Development Corporation (MEDC) was formed in June 2003 following a referendum by the voters of Murphy which permits the Corporation to receive funds from a half-cent sales tax, generated within the city limits, collected for economic development. Sales tax proceeds are used to promote economic growth and give the Corporation flexibility to assist with infrastructure, training and other items of key importance to retain and recruit businesses to Murphy. Total revenues for FY12 are projected at \$500,000.

#### **4B COMMUNITY DEVELOPMENT FUND**

The Murphy Community Development Corporation (MCDC) is a 4B sales tax corporation whose purpose is to promote projects to enhance the community's image through beautification, parks and open space ventures. The MCDC was created in June 2003 by the Murphy City Council and residents who recognize the need to set aside the money for these important public services. Total revenues for FY12 are projected at \$500,000.

#### **DEBT SERVICE FUND**

The total general obligation outstanding is \$52,290,676 payable over the next 20 years. The portion of the debt payable in FY12 is \$2,420,000 in principal and \$1,551,000 in interest. The tax rate necessary to generate the appropriate amount of taxes to pay the debt service requirement is \$0.255007 per \$100 valuation.

#### **IMPACT FEE FUND**

The Impact Fee fund provides for water and sewer infrastructure projects based strictly on the impact of new development. The use of these funds must only be used for water and sewer projects that are

needed to provide the community with such service based on new development. Impact Fees are currently funding the debt incurred by North Texas Municipal Water District for the construction of the Muddy Creek Waste Water Treatment and various collection lines. With the anticipated build out within the next few years, these funds will no longer be available. This fund cannot be used for any projects related to maintenance and operation.

**CONCLUSION**

I would like to thank the City Council and Leadership Team for their contributions and support in the development of the FY12 Annual Budget.

Sincerely,

A handwritten signature in blue ink, appearing to read "James Fisher", written in a cursive style.

**James Fisher  
City Manager**

**City of Murphy  
Consolidated Budget Summary  
FY 2012**

	General Fund	Utility and Impact Funds	Special Revenue Funds	General Debt Service	Capital Projects	Total
<b>REVENUES:</b>						
Property Taxes	\$ 4,680,750			\$ 3,846,000		\$ 8,526,750
Franchise Taxes	949,500					949,500
Sales Tax Collections	1,000,000		1,000,000			2,000,000
Charges for Current Services		6,458,500				6,458,500
Permits & Licenses	570,900					570,900
Court Revenue	550,000					550,000
Interest	6,200	3,400	2,000	2,500	15,000	29,100
Solid Waste	824,600					824,600
Other Revenue	629,200	311,200			832,576	1,772,976
Transfers In	1,300,000					1,300,000
<b>Total Revenues</b>	<b>\$ 10,511,150</b>	<b>\$ 6,773,100</b>	<b>\$ 1,002,000</b>	<b>\$ 3,848,500</b>	<b>\$ 847,576</b>	<b>\$ 22,982,326</b>

	General Fund	Utility and Impact Funds	Special Revenue Funds	General Debt Service	Capital Projects	Total
<b>EXPENDITURES:</b>						
General Government	\$ 2,753,300	\$ 1,000,950	\$ 1,456,080			\$ 5,210,330
Public Safety	5,300,360					5,300,360
Community Services	421,030					421,030
Public Works	917,600	4,803,300			4,445,800	10,166,700
Parks and Recreation	1,174,060				8,677,500	9,851,560
Debt Service				3,974,600		3,974,600
Transfers Out	450,000	850,000				1,300,000
<b>Total Expenditures</b>	<b>\$ 11,016,350</b>	<b>\$ 6,654,250</b>	<b>\$ 1,456,080</b>	<b>\$ 3,974,600</b>	<b>\$ 13,123,300</b>	<b>\$ 36,224,580</b>



CITY OF \_\_\_\_\_  
**MURPHY**

*LIFE LIVED AT YOUR PACE*

# **General Fund Budget**

## ***FY2012***

## General Fund Summary of Revenues & Expenditures

	FY10 Actual	FY11 Budget	FY11 Projected	FY12 Approved
<b>Beginning Fund Balance</b>	<b>\$1,647,610</b>	<b>\$2,584,630</b>	<b>\$2,584,630</b>	<b>\$2,754,020</b>
<i>Property Taxes</i>	4,980,612	4,741,000	4,695,000	4,680,750
<i>Sales Taxes</i>	873,012	905,000	905,000	1,000,000
<i>Franchise</i>	702,436	751,100	831,500	949,500
<i>Permits</i>	618,845	633,700	553,700	570,900
<i>Fines</i>	448,633	390,000	485,000	550,000
<i>Other</i>	632,382	555,700	561,200	635,400
<i>Solid Waste</i>	785,000	816,900	817,100	824,600
<i>Fund Transfer</i>	850,000	850,000	850,000	1,300,000
<b>Total Revenues</b>	<b>\$9,890,920</b>	<b>\$9,643,400</b>	<b>\$9,698,500</b>	<b>\$10,511,150</b>
<b>Expenditures</b>				
<i>Administration</i>	372,619	419,700	426,300	412,700
<i>Human Resources</i>	124,512	157,950	147,000	149,800
<i>Info Technology</i>	191,395	494,550	501,450	607,730
<i>City Council</i>	284,317	280,000	250,100	277,800
<i>City Secretary</i>	141,415	185,950	179,850	147,600
<i>Finance</i>	372,532	393,200	389,450	394,500
<i>Fire</i>	1,907,987	2,048,600	1,978,150	2,331,420
<i>Public Works</i>	209,800	250,100	238,200	246,400
<i>Facilities</i>	347,337	463,300	378,800	383,500
<i>Community Services</i>	440,354	477,000	475,550	421,030
<i>Police</i>	2,803,685	2,838,700	2,743,560	2,901,640
<i>Animal Control</i>	72,563	68,400	63,850	67,300
<i>Recreation</i>				322,460
<i>Parks</i>	855,925	946,200	902,300	851,600
<i>Court</i>	205,178	208,650	204,550	324,470
<i>Solid Waste</i>	624,281	655,700	650,000	671,200
<b>Total Expenditures</b>	<b>\$8,953,900</b>	<b>\$9,888,000</b>	<b>\$9,529,110</b>	<b>\$10,511,150</b>
Reserves	143,000			
<b>Revenues less Expenditures</b>	<b>\$937,020</b>	<b>(\$244,600)</b>	<b>\$169,390</b>	<b>\$0</b>
<i>Transfer Out</i>				450,000
<b>Ending Fund Balance</b>	<b>\$2,584,630</b>	<b>\$2,340,030</b>	<b>\$2,754,020</b>	<b>\$2,304,020</b>

**City Administration**

City Administration is the office of the City Manager. The City Manager is the primary point of contact between the City’s departments and the Mayor and City Council. The main functions are to lead, guide and provide coordination to the departments as they implement City policy decisions made by the Mayor and City Council. The City Manager enforces municipal laws and ordinances and recommends improvement in operations.

This office is also responsible for presenting the Annual Budget and Capital Improvement Program to City Council and provides accurate, timely information and recommendations regarding city wide policies.

<b>Expenditures by Category</b>	<b>FY10 Actual</b>	<b>FY11 Budget</b>	<b>FY11 Projected</b>	<b>FY12 Approved</b>
Personnel	\$ 238,403	\$ 260,400	\$ 263,000	\$ 238,000
Materials & Supplies	17,762	12,800	13,300	8,100
Contractual Services	115,558	146,500	150,000	166,600
Capital	896			
<b>Total</b>	<b>\$ 372,619</b>	<b>\$ 419,700</b>	<b>\$ 426,300</b>	<b>\$ 412,700</b>

<b>Personnel Breakdown</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>
City Manager	1	1	1
Asst to City Manager	0.1	0.1	
Administrative Assistant	1	1	1
<b>Total</b>	<b>2.1</b>	<b>2.1</b>	<b>2</b>

## **Human Resources**

The Human Resources Department is responsible for attracting, hiring, developing and retaining qualified employees through quality training, equal employment opportunities, compliance with employment laws and City policies and competitive compensation and benefit package, and opportunities for professional development.

Human resources also responsible for risk management for the city.

<b>Expenditures by Category</b>	<b>FY10 Actual</b>	<b>FY11 Budget</b>	<b>FY11 Projected</b>	<b>FY12 Approved</b>
Personnel	\$ 81,014	\$ 85,250	\$ 82,450	\$ 86,500
Materials & Supplies	451	400	200	300
Contractual Services	43,047	72,300	64,350	63,000
Capital				
<b>Total</b>	<b>\$ 124,512</b>	<b>\$ 157,950</b>	<b>\$ 147,000</b>	<b>\$ 149,800</b>

<b>Personnel Breakdown</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>
HR Manager	1	1	1
<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>

## ***Information Technology***

Information Technology's primary responsibility includes support and maintenance of hardware and software for the City's computer network infrastructure. Anything that renders data or information is considered part of the IT domain.

Additional responsibilities includes the telephone system, dispatch equipment, security systems, audio/visual equipment in the council chambers, event photos, in-car video for police and the city website.

<b>Expenditures by Category</b>	<b>FY10 Actual</b>	<b>FY11 Budget</b>	<b>FY11 Projected</b>	<b>FY12 Approved</b>
Personnel	\$ 146,149	\$ 174,850	\$ 173,650	\$ 249,240
Materials & Supplies	18,885	14,400	14,500	13,200
Contractual Services	8,772	22,000	30,000	27,790
Capital	17,589	283,300	283,300	317,500
<b>Total</b>	<b>\$ 191,395</b>	<b>\$ 494,550</b>	<b>\$ 501,450</b>	<b>\$ 607,730</b>

<b>Personnel Breakdown</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>
IT Manager	1	1	1
Network Administrator	1	1	2
<b>Total</b>	<b>2</b>	<b>2</b>	<b>3</b>

**City Council**

The City Council is elected at large and is composed of a Mayor and six Council Members. They are responsible for appointing and removing the City Manager, City Secretary, City Attorney, and Municipal Judge. Other responsibilities include adopting the budget and setting the tax rate, legislating policies, establishing administrative departments, making board appointments and approving plats. The City Council must hold at least two meetings monthly and may call special meetings in accordance with State law.

<b>Expenditures by Category</b>	<b>FY10 Actual</b>	<b>FY11 Budget</b>	<b>FY11 Projected</b>	<b>FY12 Approved</b>
Personnel				\$ 17,800
Materials & Supplies	17,710	25,300	45,300	36,500
Contractual Services	266,607	254,700	204,800	223,500
Capital				
<b>Total</b>	<b>\$ 284,317</b>	<b>\$ 280,000</b>	<b>\$ 250,100</b>	<b>\$ 277,800</b>

<b>Personnel Breakdown</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>
No Personnel			
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>

**City Secretary**

The City Secretary’s office strives to provide quality service and information to the citizens, the City Council, and City staff, as well as maintain official city records for historical preservation. This office is responsible for preparing Council agenda packets and information, recording Council meeting minutes, preparing and posting public notices, managing public information requests, and administering City elections.

<b>Expenditures by Category</b>	<b>FY10 Actual</b>	<b>FY11 Budget</b>	<b>FY11 Projected</b>	<b>FY12 Approved</b>
Personnel	\$ 93,964	\$ 97,550	\$ 96,950	\$ 96,700
Materials & Supplies	1,133	1,600	1,700	2,100
Contractual Services	45,422	86,800	81,200	48,800
Capital	896			
<b>Total</b>	<b>\$ 141,415</b>	<b>\$ 185,950</b>	<b>\$ 179,850</b>	<b>\$ 147,600</b>

<b>Personnel Breakdown</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>
City Secretary	1	1	1
<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>

## Finance

The Finance Department is responsible for the supervision, administration and overall planning of the City's financial activities. The Finance Department prepares financial reports, maintains the general ledger, processes accounts payable and payroll, and cash and debt management. Our mission is to ensure fiscal responsibility to the citizens while providing competent, quality service and information to the external and internal customers of the Finance Department.

Expenditures by Category	FY10 Actual	FY11 Budget	FY11 Projected	FY12 Approved
Personnel	\$ 242,086	\$ 252,200	\$ 249,100	\$ 245,500
Materials & Supplies	1,077	1,100	1,250	1,600
Contractual Services	129,370	139,900	139,100	147,400
Capital				
<b>Total</b>	<b>\$ 372,532</b>	<b>\$ 393,200</b>	<b>\$ 389,450</b>	<b>\$ 394,500</b>

Personnel Breakdown	FY10	FY11	FY12
Finance Director	1	1	1
Budget/Financial Analyst	1	1	1
Accounting Assistant	1	1	1
<b>Total</b>	<b>3</b>	<b>3</b>	<b>3</b>

## **Fire and Rescue**

The fire department does more than just respond to emergencies. Routine duties consist mainly of those actions necessary for fire prevention and readiness. They conduct public education programs for block parties, homeowner's associations, day care centers, community groups, and scout groups. All site plans submitted to the city planning and zoning commission are reviewed by the fire department to assure compliance to the city fire code. Fire inspections are done for all new and existing businesses in town as well as monitoring the status of fire protection systems in place. Firefighters regularly check construction sites for proper fuel storage and access.

<b>Expenditures by Category</b>	<b>FY10 Actual</b>	<b>FY11 Budget</b>	<b>FY11 Projected</b>	<b>FY12 Approved</b>
Personnel	\$1,504,283	\$ 1,628,700	\$ 1,615,600	\$ 1,719,760
Materials & Supplies	102,783	117,000	106,600	133,300
Contractual Services	242,941	296,600	251,150	310,710
Capital	57,980	6,300	4,800	167,650
<b>Total</b>	<b>\$ 1,907,987</b>	<b>\$ 2,048,600</b>	<b>\$ 1,978,150</b>	<b>\$ 2,331,420</b>

<b>Personnel Breakdown</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>
Fire Chief	1	1	1
Captain	2	2	2
Lieutenant	2	2	2
Administrative Assistant	1	1	1
Driver/Engineer	3	3	3
Firefighter/Paramedic-Full time	12	12	13
<b>Total</b>	<b>21</b>	<b>21</b>	<b>22</b>

## Public Works

**Streets** - The Murphy Street Division of Public Works is responsible for the surface repair and preventive maintenance of streets throughout the City. This is accomplished by reducing pavement deterioration with proper maintenance techniques. Additional functions include minimizing hazardous roadway conditions, performing drainage work, and responding to citizen requests for service. This division also responds to emergencies and weather related events as needed in an effort to assure safe conditions for the citizens and motorists.

**Storm Inlet Maintenance** - Storm inlets are checked and maintained on a complaint and as needed basis. Debris collects in these inlets which can restrict the outflow and cause a flooding hazard during excessive rainfalls. Inlets are inspected each year, along with reports of any other drains that may cause a potential problem.

Expenditures by Category	FY10 Actual	FY11 Budget	FY11 Projected	FY12 Approved
Personnel				
Materials & Supplies	15,916	33,500	30,700	41,300
Contractual Services	177,179	216,600	207,500	205,100
Capital	16,704			
<b>Total</b>	<b>\$ 209,800</b>	<b>\$ 250,100</b>	<b>\$ 238,200</b>	<b>\$ 246,400</b>

Personnel Breakdown	FY10	FY11	FY12
No Personnel			
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **Facilities**

This department is responsible for maintaining the City's Municipal Complex of approximately 90,000 square feet.

<b>Expenditures by Category</b>	<b>FY10 Actual</b>	<b>FY11 Budget</b>	<b>FY11 Projected</b>	<b>FY12 Approved</b>
Personnel				
Materials & Supplies	24,363	50,000	50,000	70,000
Contractual Services	315,523	363,300	323,800	263,500
Capital	7,452	50,000	5,000	50,000
<b>Total</b>	<b>\$ 347,337</b>	<b>\$ 463,300</b>	<b>\$ 378,800</b>	<b>\$ 383,500</b>

<b>Personnel Breakdown</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>
No Personnel			
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Community Services

**Building Inspection** – The Building Inspection Department is responsible for issuing permits and performing inspections for new, additions and remodeling projects for residential and commercial properties. The Building Inspection Department enforces the building, electrical, plumbing, and mechanical, the fuel gas and energy codes, the zoning ordinance and certain State Statutes relating to construction.

**Code Compliance** – The Code Compliance Department is committed to improving the quality of life in our community. Code Compliance is responsible for inspecting properties within the City to enforce specific City Ordinances related to public nuisances, zoning violations and substandard buildings. Our code compliance officers are authorized to pursue criminal and civil remedies to abate nuisances within Murphy for the purpose of maintaining a safe, sanitary and clean city.

**Health** – The Health Department is charged with protecting the health and safety of the public. Health inspectors and environmental specialists ensure that all food service establishments, public and semi-public swimming pools, daycare and retirement centers meet safe and sanitary requirements by developing and implementing health education, investigation and enforcement programs.

**Planning and Zoning** – The Planning Department is charged with processing all zoning, specific use permit, site plan, landscape plan and subdivision plats. The Department is responsible for processing Zoning Board of Adjustment cases as well. Preparation and implementation of the City's Comprehensive Plan is another primary objective of the Planning Department.

Expenditures by Category	FY10 Actual	FY11 Budget	FY11 Projected	FY12 Approved
Personnel	\$ 323,629	\$ 318,500	\$ 305,300	\$ 217,330
Materials & Supplies	5,115	17,500	6,550	11,400
Contractual Services	90,611	141,000	163,700	192,300
Capital	20,999			
<b>Total</b>	<b>\$ 440,354</b>	<b>\$ 477,000</b>	<b>\$ 475,550</b>	<b>\$ 421,030</b>

Personnel Breakdown	FY10	FY11	FY12
Assistant City Manager	1	1	
Executive Assistant	1	1	
Building Official	1	1	1
Code Enforcement Officer	1	1	2
Director of Economic Development & Community Development			0.3
<b>Total</b>	<b>4</b>	<b>4</b>	<b>3.3</b>

## Police

The men and women of the Murphy Police Department are committed to delivering the most progressive, responsive and professional police services possible while maintaining outstanding customer service attitudes. Our personnel are dedicated to protecting life and property while maintaining peace and tranquility within the community.

Expenditures by Category	FY10 Actual	FY11 Budget	FY11 Projected	FY12 Approved
Personnel	\$ 2,151,844	\$ 2,269,000	\$ 2,231,900	\$ 2,421,800
Materials & Supplies	106,738	100,400	101,160	118,400
Contractual Services	273,258	344,300	285,500	272,440
Capital	217,033	125,000	125,000	89,000
Debt	54,813			
<b>Total</b>	<b>\$2,803,685</b>	<b>\$ 2,838,700</b>	<b>\$ 2,743,560</b>	<b>\$ 2,901,640</b>

Personnel Breakdown	FY10	FY11	FY12
Police Chief	1	1	1
Executive Admin Assistant	1	1	1
Lieutenant	1	1	1
Sergeant	4	4	4
Police Officers	16	16	15
School Resource Officer	1		1
Support Services Manager	1	1	1
Communications Supervisor	1	1	1
Communications Officers	6	6	8
Crossing Guards-Part time	6	9	9
<b>Total</b>	<b>38</b>	<b>40</b>	<b>42</b>

## **Animal Control**

Animal Control, a division of the Police Department, responds to domestic animals, wildlife, and livestock issues that arise throughout the city. Their duties include rabies awareness, investigating animal bites, lost pets, animals at large, adoptions, housing/caring for stray animals, public awareness on West Nile Virus along with treatment of stagnant water in the City.

<b>Expenditures by Category</b>	<b>FY10 Actual</b>	<b>FY11 Budget</b>	<b>FY11 Projected</b>	<b>FY12 Approved</b>
Personnel	\$ 47,870	\$ 49,900	\$ 48,800	\$ 49,000
Materials & Supplies	7,989	8,700	6,750	10,100
Contractual Services	5,554	9,800	8,300	8,200
Capital	11,150			
<b>Total</b>	<b>\$ 72,563</b>	<b>\$ 68,400</b>	<b>\$ 63,850</b>	<b>\$ 67,300</b>

<b>Personnel Breakdown</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>
Animal Control Officer	1	1	1
<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>

**Recreation**

The City of Murphy Recreation Department is responsible for providing quality and affordable programming for the residents of Murphy and surrounding areas. The Department’s core activities include: community events, recreational, social and educational/tutorial activities, aquatics, fitness and healthy lifestyles. The department is able to provide these services by conducting and overseeing recreational programs for youth as well as programming for adults, senior citizens and those with physical and emotional disabilities. The recreation department provides exciting community events including Murphy Maize Days, Moonlight Movies, Picnic by the Pond and Christmas in the Park as well as many excellent volunteer opportunities for residents. The recreation department also partners with multiple local and national recreational associations and organizations. The City of Murphy Recreation Department also oversees reservations for all recreational facilities including nine parks and pavilions. These parks, programs, and activities are offered in hopes of improving the quality of life and physical and mental well being of our citizens. The Recreation Department is a very important and growing part of the City of Murphy, and its objective is to expand its abilities to provide meaningful and accessible recreational opportunities for all.

<b>Expenditures by Category</b>	<b>FY10 Actual</b>	<b>FY11 Budget</b>	<b>FY11 Projected</b>	<b>FY12 Approved</b>
Personnel				\$ 154,990
Materials & Supplies				65,800
Contractual Services				101,670
Capital				
<b>Total</b>				<b>\$ 322,460</b>

<b>Personnel Breakdown</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>
Community Recreation Coordinator			1
Recreation Coordinator			1
Recreational Specialist – PT			5
<b>Total</b>			<b>7</b>

## Parks

This department is responsible for maintaining all parks, thoroughfares/medians, city drainage, easements, and other city owned property and applicable right-of-ways. The department currently maintains 60 acres of non-parkland property and 179 acres in park land which includes 10 developed parks, the Maxwell Creek greenbelt, and other open spaces.

Expenditures by Category	FY10 Actual	FY11 Budget	FY11 Projected	FY12 Approved
Personnel	\$ 522,633	\$ 526,000	\$ 533,100	\$ 521,300
Materials & Supplies	71,824	141,700	132,400	112,700
Contractual Services	135,676	224,300	182,600	187,600
Capital	125,792	54,200	54,200	30,000
<b>Total</b>	<b>\$ 855,925</b>	<b>\$ 946,200</b>	<b>\$ 902,300</b>	<b>\$ 851,600</b>

Personnel Breakdown	FY10	FY11	FY12
Director of Parks and Public Works			0.5
Parks Superintendent			1
Community Services Manager	0.33	0.33	
Parks Supervisor	1	1	
Sr Grounds Keeper	1	1	1
Grounds Keeper II	4	4	4
Grounds Keeper I	3	3	3
Administrative Assistant Community Recreation Coordinator	1	1	0.5
<b>Total</b>	<b>10.33</b>	<b>10.33</b>	<b>10</b>

## **Municipal Court**

Municipal Courts are the judicial branch of City government. These Courts hear Class C misdemeanor cases which are punishable by a fine only and include traffic and ordinance violations.

The Murphy Municipal Court will provide the public with prompt and courteous service for the just resolution of all citations, complaints and court appearances involving Class C misdemeanor offenses and violations of the City's ordinances occurring within the corporate limits of Murphy.

<b>Expenditures by Category</b>	<b>FY10 Actual</b>	<b>FY11 Budget</b>	<b>FY11 Projected</b>	<b>FY12 Approved</b>
Personnel	\$ 118,586	\$ 132,750	\$ 129,750	\$ 184,030
Materials & Supplies	1,802	2,500	2,500	3,000
Contractual Services	84,790	73,400	72,300	137,440
Capital				
<b>Total</b>	<b>\$ 205,178</b>	<b>\$ 208,650</b>	<b>\$ 204,550</b>	<b>\$ 324,470</b>

<b>Personnel Breakdown</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>
Court Administrator	1	1	1
Deputy Court Clerk	1	1	2
<b>Total</b>	<b>2</b>	<b>2</b>	<b>3</b>

## Solid Waste

This department is responsible for the City's weekly solid waste and recycling services, which is provided by an outside contractor.

Expenditures by Category	FY10 Actual	FY11 Budget	FY11 Projected	FY12 Approved
Personnel				
Materials & Supplies				
Contractual Services	624,281	655,700	650,000	671,200
Capital				
<b>Total</b>	<b>\$ 624,281</b>	<b>\$ 655,700</b>	<b>\$ 650,000</b>	<b>\$ 671,200</b>

Personnel Breakdown	FY10	FY11	FY12
No Personnel			
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>



CITY OF \_\_\_\_\_  
**MURPHY**  
LIFE LIVED AT YOUR PACE

**Court Technology Fund**  
**Building Security Fund**  
**Judicial Efficiency Fund**  
**Juvenile Case Mgmt Fund**

***FY2012***

**Court Technology Fund  
 Building Security Fund  
 Judicial Efficiency Fund  
 Juvenile Case Mgmt Fund**

*Summary of Revenues & Expenditures*

	FY10 Actual	FY11 Budget	FY11 Projected	FY12 Approved
<b><i>Beginning Fund Balance</i></b>	<b>\$103,283</b>	<b>\$126,819</b>	<b>\$126,819</b>	<b>\$145,369</b>
<b><i>Revenue</i></b>				
<i>Building Security Fund</i>	11,539	12,000	15,000	17,000
<i>Court Technology Fund</i>	14,850	14,700	20,000	22,000
<i>Judicial Efficiency Fund</i>	923	900	1,100	1,200
<i>Juv Case Mgt Fund</i>	17,333	17,000	24,000	26,000
<b><i>Total Revenues</i></b>	<b>\$44,644</b>	<b>\$44,600</b>	<b>\$60,100</b>	<b>\$66,200</b>
<b><i>Expenditures</i></b>				
<i>Building Security Fund</i>	12,307	27,000	20,250	27,000
<i>Court Technology Fund</i>	8,101	22,000	21,200	27,400
<i>Judicial Efficiency Fund</i>	700	800	100	800
<i>Juv Case Mgt Fund</i>				
<b><i>Total Expenditures</i></b>	<b>\$21,108</b>	<b>\$49,800</b>	<b>\$41,550</b>	<b>\$55,200</b>
<b><i>Revenues less Expenditures</i></b>	<b>\$23,537</b>	<b>(\$5,200)</b>	<b>\$18,550</b>	<b>\$11,000</b>
<b><i>Ending Fund Balances</i></b>	<b>\$126,819</b>	<b>\$121,619</b>	<b>\$145,369</b>	<b>\$156,369</b>



CITY OF \_\_\_\_\_  
**MURPHY**  
LIFE LIVED AT YOUR PACE

# **Utility Fund Budget**

## ***FY2012***

**Utility Fund**  
**Summary of Revenues & Expenditures**

	FY10 Actual	FY11 Budget	FY11 Projected	FY12 Approved
<b>Revenues</b>				
Water	\$3,320,521	\$ 3,700,000	\$4,000,000	\$5,000,000
Sewer	1,330,500	1,500,000	1,300,000	1,330,000
Other	134,901	143,600	120,300	131,500
<b>Total Revenues</b>	<b>\$4,785,923</b>	<b>\$5,343,600</b>	<b>\$5,420,300</b>	<b>\$6,461,500</b>
<b>Expenditures</b>				
Water Distribution	2,685,159	2,922,400	2,994,150	3,611,500
Wastewater Collection	860,850	1,133,300	1,054,650	1,191,800
Customer Service	339,247	394,800	360,950	401,650
<b>Total Expenditures</b>	<b>\$3,885,256</b>	<b>\$4,450,500</b>	<b>\$4,409,750</b>	<b>\$5,204,950</b>
Transfer Out	850,000	850,000	850,000	850,000
<b>Revenues less Expenditures</b>	<b>\$50,666</b>	<b>\$43,100</b>	<b>\$160,550</b>	<b>\$406,550</b>

## Water Distribution

The Water Distribution division maintains and repairs 80.4 miles of main lines and approximately 800 fire hydrants and provides the maintenance on all water valves that supply the flow of potable water. The division reads and maintains 4,600 water meters, provides the utility billing division with monthly billing information, and provides the citizens of Murphy with the best service possible.

**Water Meter Reading** - Meters are read in three cycles by the City's meter readers. The City utilizes hand held computers to enter the readings from the customer's meter. Each meter has a history that is continually updated when the meters are read. This history is not available to the meter reader, so he or she cannot estimate the reading. If the reading entry is higher than the history shows an alarm sounds and the reader must read the meter again to ensure the correct amount is entered. A customer service technician is dispatched to verify readings when the utility billing division notes unusually high usage.

Expenditures by Category	FY10 Actual	FY11 Budget	FY11 Projected	FY12 Approved
Personnel	\$ 448,913	\$ 451,700	\$ 440,800	\$ 657,700
Materials & Supplies	78,760	98,900	161,900	147,900
Contractual Services	1,798,559	2,020,000	2,051,650	2,470,800
Capital	3,263	12,000		
Debt Service	355,664	339,800	339,800	335,100
<b>Total</b>	<b>\$ 2,685,159</b>	<b>\$ 2,922,400</b>	<b>\$ 2,994,150</b>	<b>\$ 3,611,500</b>

Personnel Breakdown	FY10	FY11	FY12
Community Services Manager		0.34	0.5
Public Works Superintendent	1		1
Public Works Supervisor	1	1	1
Sr Maintenance Worker	1	1	
Maintenance Worker II	2	2	1
Maintenance Worker I	3	3	7
Administrative Assistant			0.5
<b>Total</b>	<b>8</b>	<b>7.34</b>	<b>11</b>

## Wastewater

The City has a complete sewer system with capacity expanded by tying in a 30 inch line with the Wylie sewage treatment plant. Engineering studies have been contracted for a joint project with City of Wylie to tie in with the Muddy Creek Regional Waste Water Treatment Facility.

The Public Works is responsible for the collection of all wastewater and its transmission to the wastewater treatment plants. This service includes the operation, maintenance, and repair of all sewer mains, manholes, and lift stations connected to the wastewater collection system.

Expenditures by Category	FY10 Actual	FY11 Budget	FY11 Projected	FY12 Approved
Personnel	\$ 53,237	\$ 58,000	\$ 58,800	\$ 57,400
Materials & Supplies	8,686	18,800	7,400	19,400
Contractual Services	496,867	738,700	669,950	789,000
Capital				
Debt Service	302,060	317,800	318,500	326,000
<b>Total</b>	<b>\$ 860,850</b>	<b>\$ 1,133,300</b>	<b>\$ 1,054,650</b>	<b>\$ 1,191,800</b>

Personnel Breakdown	FY10	FY11	FY12
Public Works Maintenance Tech II	1	1	1
<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>

### Customer Service

The Customer Service Center for the City of Murphy is committed to delivering superior customer service that meets the needs of our residents, business owners, and others with unsurpassed professionalism, politeness, and promptness. Our Customer Service Center is uniquely positioned to handle a variety of demands including but not limited to building projects, water, sewer and solid waste issues. This allows our department to be the center of your customer service needs.

The Customer Service Center manages the City's billing for water, wastewater, recycling, trash service, along with Building Projects, commercial and residential permits, and inspections requests. We are here to help with new accounts, transfers, disconnect, reconnect, billing, and payments. We also handle all customer inquiries regarding trash and recycling service. Our goal is to serve our citizens with unsurpassed professionalism, politeness, and promptness.

Expenditures by Category	FY10 Actual	FY11 Budget	FY11 Projected	FY12 Approved
Personnel	\$ 214,971	\$ 222,500	\$ 219,200	\$ 225,850
Materials & Supplies	4,811	4,400	4,050	4,900
Contractual Services	118,441	155,900	125,700	149,900
Capital	1,025	12,000	12,000	21,000
<b>Total</b>	<b>\$ 339,247</b>	<b>\$ 394,800</b>	<b>\$ 360,950</b>	<b>\$ 401,650</b>

Personnel Breakdown	FY10	FY11	FY12
Customer Service Manager	1	1	1
Customer Service Specialist	3	3	3
<b>Total</b>	<b>4</b>	<b>4</b>	<b>4</b>



CITY OF \_\_\_\_\_  
MURPHY

*LIFE LIVED AT YOUR PACE*

# **Capital Projects Fund Budget**

***FY2012***

## Capital Improvement Fund

### *Summary of Revenues & Expenditures*

	FY10 Actual	FY11 Budget	FY11 Projected	FY12 Approved
<b>Beginning Fund Balance</b>	<b>\$631,353</b>	<b>\$395,168</b>	<b>\$395,168</b>	<b>\$395,938</b>
<b>Revenues</b>				
Miscellaneous Revenue	1,200			
Interest Income	1,497	1,500	800	500
<b>Total Revenues</b>	<b>\$2,697</b>	<b>\$1,500</b>	<b>\$800</b>	<b>\$500</b>
<b>Expenditures</b>				
Contractual Services	62,454		30	
Capital Outlay	176,428	290,000		247,400
<b>Total Expenditures</b>	<b>\$238,881</b>	<b>\$290,000</b>	<b>\$30</b>	<b>\$247,400</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(\$236,184)</b>	<b>(\$288,500)</b>	<b>\$770</b>	<b>(\$246,900)</b>
<b>Fund Balance</b>	<b>\$395,168</b>	<b>\$106,668</b>	<b>\$395,938</b>	<b>\$149,038</b>



CITY OF \_\_\_\_\_  
**MURPHY**  
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# **Capital Construction Fund Budget**

***FY2012***

## Capital Construction Fund

### *Summary of Revenues & Expenditures*

	FY10 Actual	FY11 Budget	FY11 Projected	FY12 Approved
<b>Beginning Fund Balance</b>	<b>\$6,953,297</b>	<b>\$8,568,562</b>	<b>\$8,568,562</b>	<b>\$8,837,132</b>
<b>Revenue</b>				
Bond Proceeds	5,875,000	4,800,000	5,550,000	
Interest	14,459	10,000	13,000	10,000
Transfer from Park Dedication	141,000			
Texas Parks WD Grants		750,000		750,000
Energy Grant		57,576		57,576
Transfer from 4B		25,000		25,000
<b>Total Revenues</b>	<b>\$6,030,459</b>	<b>\$5,642,576</b>	<b>\$5,563,000</b>	<b>\$842,576</b>
<b>Expenditures</b>				
Contractual Services	807,158	552,700	1,016,130	276,900
Capital Outlay	3,587,981	11,673,765	4,278,300	8,153,200
Transfers	20,054			
<b>Total Expenditures</b>	<b>\$4,415,194</b>	<b>\$12,226,465</b>	<b>\$5,294,430</b>	<b>\$8,430,100</b>
<b>Revenues less Expenditures</b>	<b>1,615,265</b>	<b>(6,583,889)</b>	<b>268,570</b>	<b>(7,587,524)</b>
<b>Ending Fund Balance</b>	<b>\$8,568,562</b>	<b>\$1,984,673</b>	<b>\$8,837,132</b>	<b>\$1,249,608</b>



CITY OF \_\_\_\_\_  
**MURPHY**  
LIFE LIVED AT YOUR PACE

**Utility Capital  
Construction Fund  
Budget**

***FY2012***

## Utility Capital Construction Fund

### *Summary of Revenues & Expenditures*

	FY10 Actual	FY11 Budget	FY11 Projected	FY12 Approved
<b>Beginning Fund Balance</b>	\$ 7,786,420	\$ 6,434,997	\$ 6,434,997	\$ 4,441,897
<b>Revenue</b>				
<i>Interest</i>	20,021	10,000	9,800	4,500
<b>Total Revenues</b>	<b>\$ 20,021</b>	<b>\$ 10,000</b>	<b>\$ 9,800</b>	<b>\$ 4,500</b>
<b>Expenditures</b>				
<i>Contractual Services</i>	159,543	43,200	346,900	9,500
<i>Capital Outlay</i>	1,211,901	3,368,900	1,656,000	4,436,300
<b>Total Expenditures</b>	<b>\$ 1,371,444</b>	<b>\$ 3,412,100</b>	<b>\$ 2,002,900</b>	<b>\$ 4,445,800</b>
<b><i>Revenues less Expenditures</i></b>	<b>\$ (1,351,423)</b>	<b>\$ (3,402,100)</b>	<b>\$ (1,993,100)</b>	<b>\$ (4,441,300)</b>
<b>Ending Fund Balance</b>	<b>\$ 6,434,997</b>	<b>\$ 3,032,897</b>	<b>\$ 4,441,897</b>	<b>\$ 597</b>

**City of Murphy**  
**Approved Five Year Capital Plan**  
**FY 2012**

Description of item/project		FY 2012	Funding Source
<b>General Fund – Projects</b>			
Facilities	Liner in Pond – carried over from FY 2011	\$ 50,000	General Fund
Police	Volunteer in Policing including equipment (radio, overhead) retro fit car	5,000	General Fund
	Dispatch Chairs	800	General Fund
	Voice Logging System	18,650	General Fund
	Support for the Logging system	3,400	General Fund
	2 - Motorola HH Radios for use by the COP	9,000	General Fund
	VPN Licenses (PD portion)	4,650	General Fund
	2 - additional licenses for additional mobile computers software	7,070	General Fund
	Additional licenses for IBRS – report writing module	2,730	General Fund
	Additional yearly maintenance costs for upkeep of these additions	2,100	General Fund
	Brazos Technologies – Criminal Trespass Warning	2,500	General Fund
	State Accident Report and Towing Module, plus training	4,000	General Fund
	Accident Reporting License with 1 year Maintenance (8x200)	1,600	General Fund
	Treadmill for Police Department workout room	2,500	General Fund
	Carports for Police Vehicles	25,000	General Fund
Fire	Traffic Preemption equipment for 4 intersections: Heritage and 544, Brand and 544, Hawthorne and Spring Ridge and North Murphy Road.	42,000	General Fund
	1 – Cardiac Monitor	45,000	General Fund
	Desktop Scanners for Laserfiche	1,000	General Fund
	Wireless Access Points – Upstairs and Bay	5,000	General Fund
	VPN Licenses (FD portion)	4,650	General Fund
Information Technology	Switch replacement/Virtual LANs	34,500	General Fund
	Enterprise Microsoft Office license	30,000	General Fund
	Conversion of INCODE to version ten	65,000	General Fund
	Servers and virtualization in Police Department – Replacement	29,000	General Fund
	SAN in Police Department	39,000	General Fund
	Enterprise Wireless – Private – Wireless Access Points	15,000	General Fund
	Computer/Printer Replacement Program	30,000	General Fund
	Identity Management Solution	20,000	General Fund
	Enterprise AntiVirus Solution	10,000	General Fund
	DNS Management Appliance	15,000	General Fund
	System Management Appliance	15,000	General Fund
Enterprise Backup – Replacement	15,000	General Fund	
<b>Total General Fund Projects</b>		<b>\$ 554,150</b>	

<b>General Fund – Vehicles</b>			
Fire	Administration Captain Vehicle – including Lights, console and command post, radios (2)	\$ 70,000	General Fund
Parks	1 – Truck F250 – Replacement	30,000	General Fund
<b>Total General Fund Vehicles</b>		<b>\$ 100,000</b>	
<b>Total General Fund Projects and Vehicles</b>		<b>\$ 654,150</b>	
<b>Utility Fund - Projects</b>			
Customer	Building Projects Online	\$ 6,000	Utility Fund
Service	Mobile Building and Work Order System	15,000	Utility Fund
<b>Total Utility Fund Projects</b>		<b>\$ 21,000</b>	
<b>Total Capital</b>		<b>\$ 675,150</b>	

**City of Murphy**  
**Proposed Five Year Capital Plan**  
**FY 2013**

Description of item/project		FY 2013	Funding Source
<b>General Fund – Projects</b>			
Police	Speed Trailer (1)/Pole mounted speed monitors (2)	\$ 16,000	General Fund
	Automatic License Plate Reader - COP	6,000	General Fund
	VIP/COP Vehicle and Equipment	25,000	General Fund
	Treadmill for PD Workout Room	5,000	General Fund
	Recumbent Cycle for PD workout Room	5,000	General Fund
	Automated License Plate Reader – Patrol	5,500	General Fund
	Universal Weight System for PD Workout Room	12,500	General Fund
Animal Control	Construction of new Animal Control Facility	500,000	General Fund
Parks	2 – 5’ Zero Turn Diesel Heavy Duty Commercial Mowers	24,000	General Fund
	Toro 4000D Batwing Mower	80,000	General Fund
Finance	Incode Time Entry software	6,500	General Fund
Information Technology	Computer/Printer Replacement Program	30,000	General Fund
<b>Total General Fund Projects</b>		<b>\$ 715,500</b>	
<b>General Fund - Vehicles</b>			
Police	2 – Police Patrol Vehicles – Replacement	\$ 97,000	General Fund
Fire	Chief Vehicle – Replacement	70,000	General Fund
Parks	2 – F150 Vehicles – Replacement	40,000	General Fund
Community Services	Truck F150 – Replacement	19,000	General Fund
Streets	Street Sweeper	150,000	General Fund
<b>Total General Fund Vehicles</b>		<b>\$ 376,000</b>	
<b>Total General Fund Projects and Vehicles</b>		<b>\$1,091,500</b>	
<b>Utility Fund – Vehicles</b>			
Utility Fund	5 – PW Vehicles – Replacement	\$ 155,000	Utility Fund
	Vactron and Jet Rigging Truck	220,000	Utility Fund
<b>Total Utility Fund Vehicles</b>		<b>\$ 375,000</b>	
<b>Total Capital</b>		<b>\$1,466,500</b>	

**City of Murphy**  
**Proposed Five Year Capital Plan**  
**FY 2014**

Description of item/project		FY 2014	Funding Source
<b>General Fund – Projects</b>			
Facilities	Remodeling and Updating City Hall, Police, Courts, Fire and Public Works Buildings	\$ 750,000	New Bond Election
Police	Crime Eye System (CE 120 Pole Mounted Surveillance System)	8,000	General Fund
	Mobil FLIR (Forward Looking InfraRed Vehicle Mounted)	15,000	General Fund
	Covert Radar Data Collector/Analysis System	8,000	General Fund
Parks	3 – 5’ Zero Turn Diesel Heavy-Duty Commercial Mowers	36,000	General Fund
	Park Maintenance Equipment Trailers – Replacement	8,000	General Fund
	9’ Emergency Phone Towers for Maxwell Creek Hike and Bike Trail	59,000	General Fund
Streets	School Zone Lights	19,200	General Fund
	Street Sign Replacement	60,000	General Fund
Information Technology	Computer/Printer Replacement Program	30,000	General Fund
<b>Total General Fund Projects</b>		<b>\$ 993,200</b>	
<b>General Fund – Vehicles</b>			
Police	2 - 2007 Ford Crown Victoria – Replacement	\$ 97,000	General Fund
Parks	1 – F150 Truck – Replacement	20,000	General Fund
Animal Control	1 – 2010 Ford F250 – Replacement	30,700	General Fund
Recreation	Passenger Van	30,000	General Fund
Fire	Reserve Fire Engine 1999 E-One Pumper – Replacement	600,000	New Public Safety Tax Notes
<b>Total General Fund Vehicles</b>		<b>\$ 777,700</b>	
<b>Total General Fund Projects and Vehicles</b>		<b>\$1,770,900</b>	
<b>Utility Fund – Vehicles</b>			
Water	1 – 2003 Ford F150 – Replacement	\$ 19,000	Utility Fund
	1 – 2006 Ford F150 – Replacement	19,000	Utility Fund
<b>Total Utility Fund Vehicles</b>		<b>\$ 38,000</b>	
<b>Total Utility Fund</b>		<b>\$ 38,000</b>	
<b>Total Capital</b>		<b>\$1,808,900</b>	

**City of Murphy**  
**Proposed Five Year Capital Plan**  
**FY 2015**

Description of item/project		FY 2015	Funding Source
<b>General Fund – Projects</b>			
Fire	Air Pack Replacement (15)	\$ 105,000	General Fund
	Additional Engine Company – Fire Engine	650,000	General Fund
Police	4x4 UTV (John Deere type vehicle)	12,000	General Fund
	Handheld FLIR (Forward Looking InfraRed)	8,000	General Fund
Streets	Betsy Lane – <i>matching funds from Collin County \$1,203,500</i>	2,000,000	General Fund
Parks	9’ Emergency Phone Towers for Maxwell Creek Hike and Bike Trail	9,000	General Fund
Information Technology	Installing wireless for internet access for public use in Gables Park, Municipal Complex, and City/Bunny Run/Kinney Parks	300,000	General Fund
Municipal Court	Reconfigure customer counter area in Municipal Court	15,000	Building Security/General Fund
<b>Total General Fund Projects</b>		<b>\$3,129,000</b>	
<b>General Fund - Vehicles</b>			
Fire	2007 Ford F150 – Replacement	19,000	General Fund
	2011 F450 Ambulance – Replacement	200,000	New Public Safety Tax Notes
Police	CID/Staff Vehicle – Replacement	25,000	General Fund
Parks	1 – F250 Truck – Replacement	25,000	General Fund
	Toro Workman Sprayer Rig Unit – Replacement	20,000	General Fund
	Toro 4000D Batwing Mower – Replacement	80,000	General Fund
<b>Total General Fund Vehicles</b>		<b>\$ 369,000</b>	
<b>Total General Fund Projects and Vehicles</b>		<b>\$3,498,000</b>	
<b>Utility Fund Vehicles</b>			
Water	2003 – Ford F150 – Replacement	\$ 19,000	Utility Fund
	2006 – Ford F150 – Replacement	19,000	Utility Fund
<b>Total Utility Fund Vehicles</b>		<b>\$ 38,000</b>	
<b>Total Capital</b>		<b>\$3,536,000</b>	

**City of Murphy**  
**Proposed Five Year Capital Plan**  
**FY 2016**

Description of item/project		FY 2016	Funding Source
<b>General Fund – Projects</b>			
Fire	Cardiac Monitors (3) – Replacement	\$ 120,000	General Fund
Police	Tasers – Complete System	6,500	General Fund
	Head Cams (17)	20,196	General Fund
	Elliptical Trainer for PD Workout Room	5,000	General Fund
	Crime Eye System (CE 120 Pole Mounted Surveillance System)	8,000	General Fund
Streets	McMillen Road – N Murphy Road to Maxwell Creek	2,100,000	2008 Bonds & New Bond Election
	Drainage – four drainage culverts at the Ranch and various drainage ditches throughout the city	1,200,000	New Bond Election
Information Technology	Computer/Printer Replacement Program	30,000	General Fund
	UPS Battery Replacement	8,000	General Fund
	DNS/DHCP/IPAM Implementation – Replacement	30,000	General Fund
	Internet Filtering – Replacement	12,000	General Fund
	Enterprise Wireless – Private – Replacement	25,000	General Fund
<b>Total General Fund Projects</b>		<b>\$3,564,696</b>	
<b>General Fund – Vehicles</b>			
Police	Police Patrol Vehicle – Replacement	48,500	General Fund
	CID/Staff Vehicle – Replacement	25,000	General Fund
Parks	F-150 Truck – Replacement	20,000	General Fund
	Ventrac Tractor – Replacement	35,000	General Fund
<b>Total General Fund Vehicles</b>		<b>\$ 128,500</b>	
<b>Utility Fund</b>			
Utility Fund		\$ 0	
<b>Total Utility Fund</b>		<b>\$ 0</b>	
<b>Total Capital</b>		<b>\$3,693,196</b>	

**City of Murphy  
Proposed Five Year Capital Plan  
FY 2017**

Description of item/project		FY 2017	Funding Source
<b>General Fund – Projects</b>			
Information Technology	Computer/Printer Replacement	\$ 40,000	General Fund
	Server – Replacement	25,000	General Fund
	Switches – Replacement	50,000	General Fund
Municipal Court	Ticket Writer/Printer Units – Replace and upgrade	53,000	General Fund
<b>Total General Fund Projects</b>		<b>\$ 168,000</b>	
<b>General Fund – Vehicles</b>			
Police	Patrol Vehicle – Replacement	\$ 50,000	General Fund
Fire	EMS Cart – Replacement	35,000	General Fund
	Chief Vehicle and Admin Captain Vehicle – Replacement	160,000	General Fund
Community Services	GMC Envoy – Replacement	20,000	General Fund
<b>Total General Fund Vehicles</b>		<b>\$ 265,000</b>	
<b>Total General Fund Projects and Vehicles</b>		<b>\$ 433,000</b>	
<b>Utility Fund</b>			
Utility Fund		\$ 0	
<b>Total Utility Fund</b>		<b>\$ 0</b>	
<b>Total Capital</b>		<b>\$ 433,000</b>	



CITY OF \_\_\_\_\_  
**MURPHY**  
LIFE LIVED AT YOUR PACE

# **4A Budget**

***FY2012***

## 4A Economic Development

### *Summary of Revenues & Expenditures*

	FY10 Actual	FY11 Budget	FY11 Projected	FY12 Approved
<b><i>Beginning Fund Balance</i></b>	<b>\$405,013</b>	<b>\$626,037</b>	<b>\$626,037</b>	<b>\$754,777</b>
<b><i>Revenue</i></b>				
<i>Sales Tax</i>	375,000	452,500	452,500	500,000
<i>Interest</i>	5,000	1,000	950	1,000
<b><i>Total Revenues</i></b>	<b>\$380,000</b>	<b>\$453,500</b>	<b>\$453,450</b>	<b>\$501,000</b>
<b><i>Expenditures</i></b>				
<i>Personnel Services</i>	48,346	89,550	85,800	141,280
<i>Materials &amp; Supplies</i>	2,752	1,300	3,360	1,900
<i>Contractual Services</i>	107,879	298,000	234,650	310,300
<i>Capital Outlay</i>		1,000	900	3,000
<b><i>Total Expenditures</i></b>	<b>\$158,976</b>	<b>\$389,850</b>	<b>\$324,710</b>	<b>\$456,480</b>
<b><i>Revenues less Expenditures</i></b>	<b>221,024</b>	<b>63,650</b>	<b>128,740</b>	<b>44,520</b>
<b><i>Ending Fund Balance</i></b>	<b>\$626,037</b>	<b>\$689,687</b>	<b>\$754,777</b>	<b>\$799,297</b>

## 4A Economic Development Corporation

The 4A Economic Development Corporation's primary purpose is to aggressively market and promote Murphy to attract high quality, aesthetically attractive, environmentally sound businesses to increase the local employment and tax base.

Formed in 2003 by the voters of Murphy, the 4A EDC receives funds from a half-cent sales tax for economic development. A five-member board is appointed by the Murphy City Council.

Expenditures by Category	FY10 Actual	FY11 Budget	FY11 Projected	FY12 Approved
Personnel	\$ 48,346	\$ 89,550	\$ 85,800	\$ 141,280
Materials & Supplies	2,752	1,300	3,360	1,900
Contractual Services	107,879	298,000	234,650	310,300
Capital		1,000	900	3,000
<b>Total</b>	<b>\$ 158,976</b>	<b>\$ 389,850</b>	<b>\$ 324,710</b>	<b>\$ 456,480</b>

Personnel Breakdown	FY10	FY11	FY12
Director of Economic Development and Community Development			0.35
Economic Development & Community Development Manager	0.7	0.9	
Administrative Assistant	0	0.5	0.50
<b>Total</b>	<b>0.7</b>	<b>1.4</b>	<b>0.85</b>



CITY OF \_\_\_\_\_  
**MURPHY**  
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# **4B Budget**

## ***FY2012***

## 4B Community Development

### *Summary of Revenues & Expenditures*

	FY10 Actual	FY11 Budget	FY11 Projected	FY12 Approved
<b><i>Beginning Fund Balance</i></b>	<b>\$569,798</b>	<b>\$800,806</b>	<b>\$800,806</b>	<b>\$904,512</b>
<b><i>Revenue</i></b>				
<i>Sales Tax</i>	432,080	452,500	452,500	500,000
<i>Interest</i>	1,509	1,500	1,300	1,000
<b><i>Total Revenues</i></b>	<b>\$433,589</b>	<b>\$454,000</b>	<b>\$453,800</b>	<b>\$501,000</b>
<b><i>Expenditures</i></b>				
<i>Personnel Services</i>	39,663	62,700	52,944	58,400
<i>Materials &amp; Supplies</i>		1,450	600	1,500
<i>Contractual Services</i>	130,605	93,450	118,750	85,500
<i>Capital Outlay</i>	32,313	567,500	168,900	722,000
<i>Debt Service</i>			8,900	132,200
<b><i>Total Expenditures</i></b>	<b>\$202,581</b>	<b>\$725,100</b>	<b>\$350,094</b>	<b>\$999,600</b>
<b><i>Revenues less Expenditures</i></b>	<b>\$231,009</b>	<b>(\$271,100)</b>	<b>\$103,706</b>	<b>(\$498,600)</b>
<b><i>Ending Fund Balance</i></b>	<b>\$800,806</b>	<b>\$529,706</b>	<b>\$904,512</b>	<b>\$405,912</b>

## 4B Community Development Corporation

4B Community Development Corporation was formed in 2003 by the voters of Murphy and receives funds from the half-cent sales tax for community development projects. The seven-member board is appointed by the Murphy City Council. 4B identifies and authorizes projects to be funded by the sales tax. Expenditures are subject to the provisions of the Development Corporation Act of 1979.

The half-cent sales tax has enabled the City of Murphy to fund several quality-of-life projects such as park improvements and community events.

Expenditures by Category	FY10 Actual	FY11 Budget	FY11 Projected	FY12 Approved
Personnel	\$ 39,663	\$ 62,700	\$ 52,944	\$ 58,400
Materials & Supplies		1,450	600	1,500
Contractual Services	130,605	93,450	118,750	85,500
Capital	32,313	567,500	168,900	722,000
Debt Service			8,900	132,200
<b>Total</b>	<b>\$ 202,581</b>	<b>\$ 725,100</b>	<b>\$350,094</b>	<b>\$ 999,600</b>

Personnel Breakdown	FY10	FY11	FY12
Director of Economic Development & Community Development			0.35
Community Service Manager	0.33	0.33	
Administrative Assistant	0.5	0.5	0.5
<b>Total</b>	<b>0.83</b>	<b>0.83</b>	<b>0.85</b>



CITY OF \_\_\_\_\_  
**MURPHY**  
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**Debt Service  
Fund Budget**

***FY2012***

## Debt Service Fund

### Summary of Revenues & Expenditures

	FY10 Actual	FY11 Budget	FY11 Projected	FY12 Approved
<b>Beginning Fund Balance</b>	\$935,694	\$1,007,592	\$1,007,592	\$902,692
<b>Revenue</b>				
Property Taxes	3,039,679	3,694,000	3,669,000	3,846,000
Interest	14,839	31,000	23,000	2,500
<b>Total Revenues</b>	<b>\$3,054,518</b>	<b>\$3,725,000</b>	<b>\$3,692,000</b>	<b>\$3,848,500</b>
<b>Expenditures</b>				
Principal	1,565,000	2,270,000	2,270,000	2,420,000
Interest	1,435,159	1,523,600	1,523,600	1,551,000
Agent Fee	2,516	3,300	3,300	3,600
<b>Total Expenditures</b>	<b>\$3,002,675</b>	<b>\$3,796,900</b>	<b>\$3,796,900</b>	<b>\$3,974,600</b>
<b>Transfers</b>	<b>20,054</b>			
<b>Revenues less Expenditures</b>	<b>\$71,897</b>	<b>(\$71,900)</b>	<b>(\$104,900)</b>	<b>(\$126,100)</b>
<b>Ending Fund Balance</b>	<b>\$1,007,592</b>	<b>\$935,692</b>	<b>\$902,692</b>	<b>\$776,592</b>



CITY OF \_\_\_\_\_  
**MURPHY**  
LIFE LIVED AT YOUR PACE

# **Impact Fund Budget**

***FY2012***

## Impact Fund

### Summary of Revenues & Expenditures

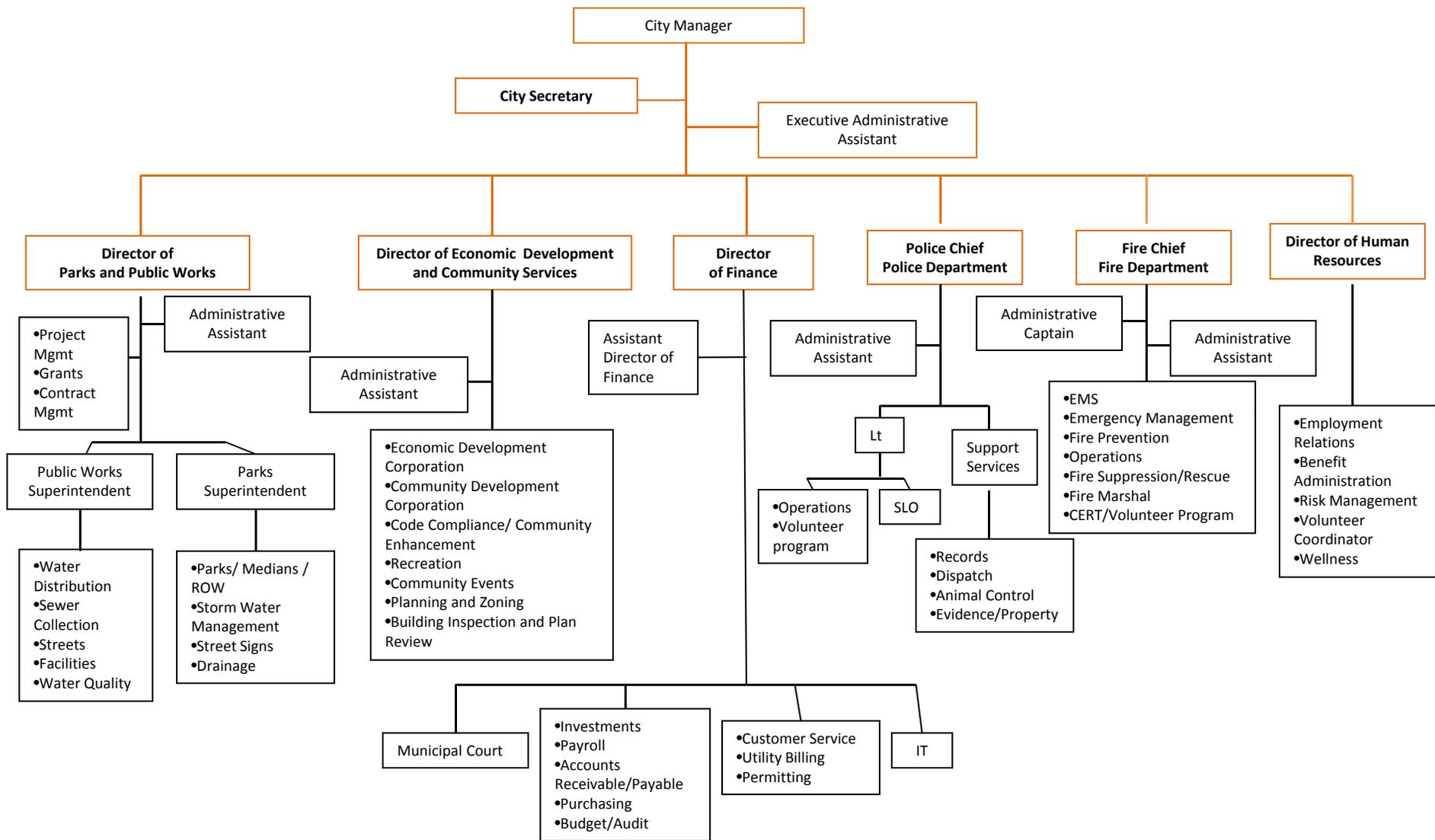
	FY10 Actual	FY11 Budget	FY11 Projected	FY12 Approved
<b>Beginning Fund Balance</b>	<b>\$911,563</b>	<b>\$636,791</b>	<b>\$636,791</b>	<b>\$332,191</b>
<b>Revenue</b>				
Water Impact Fee	105,201	94,600	95,000	80,400
Sewer Impact Fee	296,780	258,000	265,000	230,800
Interest	1,470	1,300	850	400
<b>Total Revenues</b>	<b>\$403,451</b>	<b>\$353,900</b>	<b>\$360,850</b>	<b>\$311,600</b>
<b>Expenditures</b>				
Contractual Services	220		250	
Capital Projects	678,003	652,100	665,200	599,300
<b>Total Expenditures</b>	<b>\$678,223</b>	<b>\$652,100</b>	<b>\$665,450</b>	<b>\$599,300</b>
<b>Revenues less Expenditures</b>	<b>(\$274,772)</b>	<b>(\$298,200)</b>	<b>(\$304,600)</b>	<b>(\$287,700)</b>
<b>Ending Fund Balance</b>	<b>\$636,791</b>	<b>\$338,591</b>	<b>\$332,191</b>	<b>\$44,491</b>



CITY OF \_\_\_\_\_  
**MURPHY**  
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# **Additional Information**

***FY2012***



October 4,2011



CITY OF \_\_\_\_\_  
**MURPHY**

*LIFE LIVED AT YOUR PACE*

# **Personnel Schedule**

***FY2012***

**PERSONNEL SCHEDULE  
FISCAL YEAR 2012**

<b>DEPARTMENT/POSITION TITLE</b>	<b>FY11</b>	<b>FY12</b>
<b>City Manager</b>		
City Manager	1	1
Asst to City Manager	0.10	0
Sr. Executive Administrative Assistant	1	1
<b>TOTAL FULL-TIME</b>	<b>2.10</b>	<b>2</b>
<b>Human Resources</b>		
Human Resources Manager	1	1
<b>TOTAL FULL-TIME</b>	<b>1</b>	<b>1</b>
<b>Information Technology</b>		
IT Manager	1	1
Network Administrator	1	2
<b>TOTAL FULL-TIME</b>	<b>2</b>	<b>3</b>
<b>City Secretary</b>		
City Secretary	1	1
<b>TOTAL FULL-TIME</b>	<b>1</b>	<b>1</b>
<b>Finance</b>		
Finance Director	1	1
Budget/Financial Analyst	1	1
Accounting Assistant	1	1
<b>TOTAL FULL-TIME</b>	<b>3</b>	<b>3</b>
<b>Fire</b>		
Fire Chief	1	1
Captain	2	2
Lieutenant	2	2
Administrative Assistant	1	1
Driver/Engineer	3	3
Firefighter/Paramedic	12	13
<b>TOTAL FULL-TIME</b>	<b>21</b>	<b>22</b>
<b>Community Services</b>		
Assistant City Manager	1	0
Executive Administrative Assistant	1	0
Building Official	1	1
Code Enforcement Officer	1	2
Director of Economic Development and Community Development	0	0.3
<b>TOTAL FULL-TIME</b>	<b>4</b>	<b>3.3</b>

**PERSONNEL SCHEDULE  
FISCAL YEAR 2012**

<b>DEPARTMENT/POSITION TITLE</b>	<b>FY11</b>	<b>FY12</b>
<b>Police</b>		
Police Chief	1	1
Executive Administrative Assistant	1	1
Lieutenant	1	1
Sergeant	4	4
Police Officers	16	15
School Resource Officer		1
Support Services Manager	1	1
Communications Supervisor	1	1
Communications Officers	6	8
Crossing Guards - part-time	9	9
<b>TOTAL FULL-TIME</b>	<b>31</b>	<b>33</b>
<b>TOTAL PART-TIME</b>	<b>9</b>	<b>9</b>
<b>Animal Control</b>		
Animal Control Officer	1	1
<b>TOTAL FULL-TIME</b>	<b>1</b>	<b>1</b>
<b>Recreation</b>		
Community Recreation Coordinator	0	1
Recreation Coordinator	0	1
Recreational Specialist - part-time	0	5
<b>TOTAL FULL-TIME</b>	<b>0</b>	<b>2</b>
<b>TOTAL PART-TIME</b>	<b>0</b>	<b>5</b>
<b>Parks</b>		
Director of Parks & Public Works	0	0.50
Parks Superintendent	0	1
Community Service Manager	0.33	0
Parks Supervisor	1	0
Sr Grounds Keeper	1	1
Grounds Keeper II	4	4
Grounds Keeper I	3	3
Administrative Assistant	0	0.50
Community Recreation Coordinator	1	0
<b>TOTAL FULL-TIME</b>	<b>10.33</b>	<b>10</b>
<b>Municipal Court</b>		
Court Administrator	1	1
Deputy Court Clerk	1	2
<b>TOTAL FULL-TIME</b>	<b>2</b>	<b>3</b>

**PERSONNEL SCHEDULE  
FISCAL YEAR 2012**

<b>DEPARTMENT/POSITION TITLE</b>	<b>FY11</b>	<b>FY12</b>
<b>Water Distribution</b>		
Director of Parks & Public Works	0	0.50
Community Services Manager	0.34	0
Public Works Superintendent	0	1
Public Works Supervisor	1	0
Sr Maintenance Worker	1	1
Maintenance Worker II	2	1
Maintenance Worker I	3	7
Administrative Assistant	0	0.50
<b>TOTAL FULL-TIME</b>	<b>7.34</b>	<b>11.00</b>
<b>Wastewater</b>		
Public Works Maintenance Tech II	1	1
<b>TOTAL FULL-TIME</b>	<b>1</b>	<b>1</b>
<b>Customer Service</b>		
Customer Service Manager	1	1
Customer Service Specialist	3	3
<b>TOTAL FULL-TIME</b>	<b>4</b>	<b>4</b>
<b>Economic Development</b>		
Director of Economic Development and Community Development	0	0.35
Development Manager	0.90	0
Administrative Assistant	0.50	0.50
<b>TOTAL FULL-TIME</b>	<b>1.40</b>	<b>0.85</b>
<b>Community Development</b>		
Director of Economic Development and Community Development	0	0.35
Community Service Manager	0.33	0
Administrative Assistant	0.50	0.50
<b>TOTAL FULL-TIME</b>	<b>0.83</b>	<b>0.85</b>
<b>TOTAL FULL-TIME EMPLOYEES</b>	<b>93</b>	<b>102</b>
<b>TOTAL PART-TIME EMPLOYEES</b>	<b>9</b>	<b>14</b>



## 2012 Budgetary Financial Policies

Financial policies set forth the basic framework for the fiscal management of the City. Policies, which are reviewed and approved by the City Council, will be updated and implemented annually to ensure the City maintains a sound financial position in each of the City's fund and account groups. These policies are developed within the parameters set forth in the City's Charter, Article VII. The policies will provide guidelines for short and long term decision making.

### **A. Operating Funds Budget Policies**

1. Prior to August 10th of each year the City Manager shall prepare and submit to the City Council, the annual budget covering the next fiscal year. A budget message shall be prepared in accordance with City Charter requirements.
2. The City shall operate on a current funding base. Expenditures shall be budgeted and controlled so as not to exceed current revenues plus the planned use of fund balance accumulated through prior year savings and any transfers.
3. Transfers between funds shall only be permitted to the extent that the basis and justification of the transfer can be quantified. Periodic transfers are made for administrative cost reimbursements to the various funds. In addition, fund transfers may occur when surplus fund balances are used to support non-recurring capital expenses.
4. One-time revenues in operating funds will not be used for funding of ongoing expenditures. One-time revenues shall only be used to fund capital improvements, capital equipment, or other one-time expenditures.

### **B. General Fund Revenue Policies**

1. All new programs or service enhancements shall be implemented according to Council direction as a part of the budget process. In the event additional revenues are required to implement a new program or service enhancement, a cost benefit analysis of the program change will be conducted by the staff to determine if a new revenue source or increase in existing revenue will be needed. The analysis shall include the applicability of user fees as a source of revenue to support the new or expanded program. The maintenance and operation portion of the General Fund ad valorem tax rate shall only be raised after thorough review of other revenue sources.
2. Through the proposed budget the City shall strive to develop a balance in major revenue sources to protect the financial stability of the City in the event of severe fluctuation in the national and/or local economy. This balance will maintain a diversified and stable revenue system. The major revenue sources of the General Fund are Ad Valorem taxes, Sales Tax, Permits and all other charges for fines and services.

3. Charges for services shall be reviewed and updated at least every five years. The review will consider the cost of providing the service and a review of similar charges in comparable cities in the region.

4. Revenues shall be projected based on actual collections from the preceding year and estimated collections of the current fiscal year, while taking into account known circumstances that will impact revenues for the new fiscal year. Revenue projections will be made conservatively.

### **C. Utility Fund Revenue Policies**

1. A cost of service rate study will be conducted to determine rates necessary to fund the utility fund for five years. Annual reviews by staff will be performed and updates to the study will be performed as necessary to ensure that the rates in effect will fund the utility budgets.

2. Capital improvements and participation in the oversizing of utility facilities during the development of the City required as a result of growth should be paid in part through impact fees that are reviewed and adjusted within the requirements of the statute allowing their utilization.

3. Utility Fund revenues are budgeted on the basis of a normal year, not on the basis of forecasted extreme wet or dry years. The City will make every reasonable effort to ensure that an accurate measurement of water purchased and sold is maintained.

4. The City shall consider the appropriateness of using contract revenue bonds issued through the NTMWD when considering the issuance of revenue bonds.

### **D. Debt Service Fund Revenue and Expenditure Policies**

1. The City will issue only multi-year debt and the debt will be used only to fund capital projects that cannot be funded by current revenues except as may be otherwise required by an emergency or other unforeseen circumstance.

2. To minimize interest costs on issued debt, the City will structure debt with maturities not to exceed 20 years. Longer issues may be authorized in the unusual case of a substantially longer life or other extenuating circumstances. The final maturity date for any multi-year debt will not exceed the expected useful life of the capital improvement so financed.

3. An evaluation of existing and projected overlapping and direct debt shall be reviewed by the City Council, City's Financial Advisors, as well as any committee appointed by the Council to develop recommendations for proposed new debt for the City. Estimates of growth shall be conservative and consideration will be given as to the City's future ability to repay the debt and maintain an ability to issue additional unforeseen debt.

### **E. Special Revenue Funds Revenue and Expenditure Policies**

1. Special revenues include funds received for park programs. Funds generated from this source will be used for the expansion of park services.

### **F. Reserve Fund Balance Policies**

1. The proposed General Fund budget shall be submitted to the City Council with a fund balance reserve of not less than 10 percent of total budgeted expenditures for each fiscal year. It is the goal of the Council to accumulate a fund balance of 15 percent of total expenditures.

*Within the Reserve Fund, Replacement Fund shall be created and funded. The Replacement Fund is intended to fund major expenditures that the City will incur as it strives to provide for its citizens. The City*

Council will consider allocating the following percentages of the total General Fund expenditure budget annually during its budget retreat:

- 1% **Fire Department Vehicle and Equipment Replacement Fund;**
- 1% **Vehicle Replacement Fund;**
- 1% **Equipment Replacement Fund; and**
- 2% **Building Renovation and Repair Fund**

2. Debt Service Fund balances shall not have a balance that exceeds five percent of the general obligation debt outstanding principal. Debt service fund balances in excess of this requirement may be drawn down to be used to reduce ad valorem tax revenue for bond principal and interest payments on existing or new debt. Consideration will be given to the impact such use would have on future tax rate calculations. Fund balance requirements shall always be in agreement with bond covenants.

3. All other fund balances shall be maintained at a level necessary to ensure stability in the event of a decline in revenues dedicated to that fund.

4. Fund balances which exceed the minimum levels established for each fund may be used for non-recurring capital projects or programs or in emergency situations.

#### **G. Operating Fund Expenditures**

1. Operating fund expenditures shall be accounted for and budgeted in four major categories:

- a. Personnel Services
- b. Materials and Supplies
- c. Contractual Services
- d. Capital Outlay

2. The operating budgets for all Funds shall be approved by the City Council at the departmental level. **Any change to a department's line item budget more than 25%, the City Manager shall notify the City Council and discuss the change in the next monthly financial report.** Reviews of the operating budgets shall be performed quarterly or as needed and budget amendments shall be presented to City Council when necessary.

3. The proposed budget shall appropriate sufficient funds for operations to maintain existing quality and scope of City services and where appropriate include funds for expanded or new services.

3. The City will regularly examine programs and services in order to reduce operating cost or enhance service levels without cost increases.

4. Personnel service expenditures will reflect the minimum staffing to provide approved quality and scope of City services.

5. The City will provide a competitive compensation and benefit plan to attract and retain quality employees in order to provide high quality service.

6. Supply expenditures shall be sufficient to ensure optimal productivity of City employees. Maintenance expenditures shall be sufficient to ensure a relatively stable level of maintenance expenditures each budget year and to enhance and prolong the life of capital equipment and property.

7. Expenditures for new capital equipment shall be made only to enhance employee productivity, improve quality of service, or expand scope of services.
8. The City will evaluate the methods for providing public services in order to reduce operating expenditures and/or enhance quality and scope of services without increased costs.

#### **H. Capital Project Expenditures**

1. The City will develop a multi-year plan for capital projects, which identifies all projects likely to be constructed within a five-year period. The multi-year plan will reflect for each project the likely funding source and timeframe for completion.
2. Capital projects will be constructed to:
  - a. Protect or improve the community's quality of life.
  - b. Protect or enhance the community's economic vitality.
  - c. Support and service new citizens and development.
  - d. Provide significant rehabilitation of City infrastructure for sustained service.
3. The City will develop and implement a vehicle and equipment replacement program. This program will address the age, mileage/hours, repairs and condition of each vehicle and equipment in order to provide a timely replacement.

#### **I. Budgetary Finance Committee**

*The City Council may appoint a Budgetary Finance Committee in July of each year for a one (1) year term. The Committee will review the City Manager's submitted August Annual Budget, the Audit Financial Report in March, and the Budgetary Financial Policies of the City. Any items of concern or interest shall be brought to the City Council's attention within thirty (30) days of receiving the proposed budget or Audit Financial Report. The Committee shall be comprised of two council members, finance director, and two citizens at large.*

**ORDINANCE NO. 11-09-892**

**AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF MURPHY, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011, AND ENDING SEPTEMBER 30, 2012; APPROPRIATING MONEY TO A SINKING FUND TO PAY INTEREST AND PRINCIPAL ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF MURPHY, TEXAS, FOR THE 2011-2012 FISCAL YEAR.**

**WHEREAS**, an annual budget for the fiscal year beginning October 1, 2011 and ending September 30, 2012 has been duly created by the City Manager of the City of Murphy, Texas, in accordance with sections 102.002 and 102.003 of the Local Government Code; and

**WHEREAS**, the budget officer for the City of Murphy filed the proposed budget, attached as *Exhibit A*, in the office of the City Secretary on or before August 9, 2011 and the proposed budget was made available for public inspection by the taxpayers in accordance with section 102.005(b) of the Local Government Code; and

**WHEREAS**, section 7.05 of the City of Murphy Home-Rule Charter requires the Public Hearing on the Budget be published at least once in the official newspaper of the City, and on the official City website; and

**WHEREAS**, the budget, attached as *Exhibit A*, for the fiscal year beginning October 1, 2011, and ending September 30, 2012, was duly presented to the City Council by the City Manager and two Public Hearings were ordered by the City Council and a Public Notice of said hearings was caused to be given by the City Council and said notice was published in the Murphy Monitor and the Dallas Morning News and said Public Hearings were held according to said notice; and

**WHEREAS**, a public hearing was held by the Murphy City Council on August 30, 2011 and September 6, 2011 in accordance with section 102.006 of the Local Government Code and section 7.05 of the City of Murphy Home-Rule Charter at which time all citizens and parties of interest were given the opportunity to be heard regarding the proposed 2011-2012 fiscal year budget.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MURPHY, TEXAS, THAT:**

**Section 1:** That all of the above premises are found to be true and correct and are incorporated into the body of this Ordinance as if copied in their entirety.

**Section 2:** That the appropriations for the fiscal year beginning October 1, 2011, and ending September 30, 2012, for the, support of the General Debt Services of the City of Murphy, Texas, expenditures shown in the City's fiscal year 2011-2012 budget, a copy of which is

attached hereto as *Exhibit A*.

**Section 3:** That the budget, as shown in words and figures in *Exhibit A*, and the City's pay plan are hereby approved in all respects and the budget is adopted at the departmental level as the City's budget for the fiscal year beginning October 1, 2011, and ending September 30, 2012.

**Section 4:** That there is appropriated the amount shown in said budget necessary to provide for a sinking fund for the payment of the principal and interest and the retirement of the bonded debt.

**Section 5:** That this Ordinance shall take effect and be enforced from and after its passage.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Murphy, Texas, on this 20th day of September, 2011.



\_\_\_\_\_  
Bret Baldwin, Mayor  
City of Murphy

ATTEST:



\_\_\_\_\_  
Aimee Nemer, City Secretary  
City of Murphy



APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
Wm. Andrew Messer, City Attorney

**ORDINANCE NO. 11-09-893**

**AN ORDINANCE OF THE CITY OF MURPHY, TEXAS, LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MURPHY, TEXAS FOR THE 2011-2012 FISCAL YEAR; PROVIDING FOR APPORTIONING EACH LEVY AND SPECIFIC PURPOSES; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID.**

WHEREAS, Section 26.05 of the Texas Tax Code requires that the City of Murphy, Texas, adopt a tax rate for the next fiscal year by September 30, 2011; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MURPHY, TEXAS, THAT:**

**Section 1:** That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Murphy for the 2011-2012 fiscal year, upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of **\$0.565000** on each \$100 valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

- a. For the maintenance and support of the General Government (General Fund) for the fiscal year 2011-2012, **\$0.309993** on each \$100 valuation of property. **THIS YEAR'S TAX LEVY TO FUND MAINTENANCE AND OPERATIONS EXPENDITURES DOES NOT EXCEED LAST YEAR'S MAINTENANCE AND OPERATIONS TAX LEVY.**
- b. For debt services for the fiscal year 2011-2012, **\$0.255007** on each \$100 valuation of property. **THIS TAX RATE WILL RAISE TAXES FOR DEBT SERVICE MORE THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL INCREASE THE TAXES PAID FOR DEBT SERVICE ON A \$100,000 HOME BY APPROXIMATELY \$7.45.**

**Section 2:** That taxes levied under this ordinance shall be due October 1, 2011, and if not paid on or before January 31, 2012, shall immediately become delinquent.

**Section 3:** All taxes shall become a lien upon the property against which assessed, and the City Tax Collector, or designee, of the City of Murphy, is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and Ordinances of the City of Murphy, Texas. Shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest and the interest and penalty collected from such delinquent taxes shall be apportioned to the General Fund of the City of Murphy. All delinquent taxes shall bear interest from date of delinquency at the rate as prescribed by State Law.

**Section 4:** That the City Manager or his designee shall put the following notice on the homepage of the City's Internet website:

There is hereby levied and there shall be collected for the use and support of the municipal government of the City of Murphy for the 2011-2012 fiscal year, upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of **\$0. 565000** on each \$100 valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

**"City of Murphy ADOPTED A TAX RATE THAT WILL NOT RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE."**

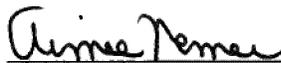
**"IN ADDITION, THE CITY OF MURPHY, TEXAS ADOPTED A TAX RATE OF \$0.255007 THAT WILL RAISE MORE TAXES FOR DEBT SERVICE THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL INCREASE THE TAXES PAID FOR DEBT SERVICE ON A \$100,000 HOME BY APPROXIMATELY \$7.45."**

**Section 5:** That this Ordinance shall take effect and be enforced from and after its passage.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Murphy, Texas, on this 20th day of September, 2011.

  
\_\_\_\_\_  
Bret M. Baldwin, Mayor  
City of Murphy

ATTEST:

  
\_\_\_\_\_  
Aimee Nemer, City Secretary  
City of Murphy

