

Authorization for Recurring Credit Card Payments

AUTOMATIC RECURRING MONTHLY PAYMENTS MasterCard and Visa Only

Sign up today for Credit Card Payment for your utility bill, it is easier than ever:

- Completely fill out the authorization form.
- Mail, fax (972-468-4104) or drop off the completed form to the Water Department.
- Continue to pay any current bills and allow *30 to 45* days for the automatic charging to begin.
- **It is your responsibility to contact the Water Department on any changes of your credit card information and/or any expiration changes.**
- You will continue to receive a monthly water bill statement for your records.
- Your monthly amount due will be charged to your credit card 5 days prior to your due date shown on your statement. (If any of the dates fall on a weekend or holiday the charge will be the next business day.)

See how easy and convenient!

Please maintain sufficient funds on your credit card to cover the automatic withdrawal each month. If your automatic charge is charged back to the City for any reason, you will be assessed by your financial institution and the City of Murphy the same amount that would apply for a returned fee of \$25.00.

**206 North Murphy Road, Murphy, Texas 75094
972-468-4100 Fax 972-468-4104**

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I (we) authorize the **City of Murphy** Utility Billing Department to debit my account for the monthly amount of services billed. I authorize the financial institution indicated below to debit such amounts from my account. The amount will be debited **5 days before the due date each month.**

Please complete, and send to the address below, along with a voided check or credit card information.

MASTERCARD

VISA

Water Account Number

Credit Card Number

Expiration Date

Customer Last Name

First Name

MI

Address

Contact Phone Number

Email Address

Date

Signature

This authorization is to remain in full force and effect until the City of Murphy has received written notification from me (or either of us) of its termination in such time and in such manner to afford The City of Murphy and Depository a reasonable opportunity to act on it.

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