

CITY COUNCIL MINUTES
REGULAR CITY COUNCIL MEETING
FEBRUARY 7, 2017 AT 6:00 PM

1. CALL TO ORDER

Mayor Pro Tem Bradley called the meeting to order at 6:00 pm.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Pro Tem Bradley gave the invocation and led the Pledge of Allegiance.

3. ROLL CALL & CERTIFICATION OF A QUORUM

City Secretary, Susie Quinn, certified a quorum with the following Councilmembers present:

Mayor Pro Tem Scott Bradley
Deputy Mayor Pro Tem Owais Siddiqui
Councilmember Jennifer Berthiaume
Councilmember Betty Nichols Spraggins
Councilmember Sarah Fincanon
Councilmember Don Reilly

Absent:

Mayor Eric Barna

4. PRESENTATIONS/RECOGNITIONS

- A. Presentation of the Annual Traffic Contact Report for 2016 for the Murphy Police Department (also known as the Racial Profiling Report).

Police Chief Arthur Cotten presented to Council an overview of the Annual Traffic Contact Report for 2016 for the Murphy Police Department (also known as the Racial Profiling Report). The report provides a representation of Murphy Police Department in regards to traffic stops or motor vehicle-related contact information for year January 1, 2016 – January 31, 2016 with the total of contacts at 5,496 versus 7,088 contacts for 2015. The Tier 1 Data summary report details race/ethnicity with emphasis on searches, consensual searches, probable cause searches and custody arrests.

Chief Cotten will provide Council an explanation on race/ethnicity as defined by Senate Bill 1074.

5. PUBLIC COMMENTS

Robert Mortonson, resident addressed Council with objections he derived when reviewing the planning retreat notes. Mr. Mortonson commented about library services with surrounding cities and the desire to have an arrangement with another city or with a landfill location to be able to properly dispose of storm debris once a month utilizing the resident water statement.

Debra Mandala, resident and Murphy Chamber of Commerce Executive Director personally invited Council to their 7th Annual Spring Fever event to be held at the Lowe's parking lot on Saturday, March 25, 2017. The event will kick off with the 1mile/5k A-MAZE-ing Race and will also include Art and Nancy's Car Show, a stage with local musicians, arts & craft vendors, food trucks, bounce houses and game trucks.

Karan Chetal, resident addressed Council on a request to have a joint council meeting to discuss Smart Cities.

6. CITY MANAGER/STAFF REPORTS

- A. Radio Systems – Police Chief Arthur Cotten provided to Council an update stating an electrical contractor had to install new conduit for all of the new wiring for the Alerting system at the Fire Station in order to install all of the new equipment (Bump out system). Once installation is complete, the system will be linked to dispatch. The new NICE logger system begins February 20th, which is compatible with Wylie and has a redundant recording system feature for Wylie and Murphy. An estimated completion date is around Mid-March.
- B. Sidewalk Rehabilitation Program – Public Services Director Tim Rogers provided an update to Council that Windy Hill Farms subdivision is complete. Staff is currently working at McCreary Road to begin repairing the slow lanes southbound. In approximately two weeks, staff will proceed with the next three (3) subdivisions: Stratford Crossing, Daniel Crossing and Hunter’s Landing. Council requested Staff to check an entrance at Creekside off McCreary.
- C. South Maxwell Creek Sewer Line – Public Services Director Tim Rogers provided an update to Council that contractor is working on utility locates. At the RaceTrac location, a conflict was discovered with the Stormwater line that will hinder the progress moving forward. Staff is currently working on a change order to be able to place the piece of line in between the entrance and FM 544. Contractor currently preparing (2) two manholes at Woodbridge, and the final (2) two manholes on the south end. The DART permit has been received, it was initially confirmed but the City is waiting for written confirmation. Next week will begin the bore pits on either side of the right of way.
- D. FM544 Traffic Safety Update – City Manager Mike Castro provided Council an update that TXDOT has responded with a quicker solution to the questions that were raised to Staff at the last city council meeting in regards to the work being completed sooner for lighting and pedestrian ramps. TXDOT agreed that the illumination is the most important aspect and TXDOT will replace the existing signal poles within the next two weeks, two (2) on the north and one (1) on the south enhancing the illumination at the intersection. The pedestrian ramps along with the restriping of the crosswalks will be added to the current TXDOT contract for district wide projects but completion will be dependent on priority level within the district wide projects. TXDOT area engineer, Brenan Honey should be given accolades for working so well with the city.
- E. Upcoming Events –
- Release of the Parks and Recreation Spring Guide – February 2, 2017 to be included in the Murphy Messenger that is sent to all citizens
 - Daddy Daughter Dance – Saturday, February 18, 2017 from 6 pm until 9 pm at the Murphy Community Center, 205 North Murphy Road
 - Rainbow Trout Round-Up – Saturday, February 25, 2017 from 9 am until 11 am at the City Hall pond, 206 North Murphy Road

7. CONSENT AGENDA

All consent agenda items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the Consent Agenda and voted on separately.

- A. Consider and/or act to approve the January 6, 2017 Strategic Retreat minutes.
- B. Consider and/or act to approve the January 7, 2017 Strategic Retreat minutes.
- C. Consider and/or act to approve the January 8, 2017 Strategic Retreat minutes.
- D. Consider and/or act to approve the January 17, 2017 Regular Council meeting minutes.

COUNCIL ACTION (7.A.-7.D.):

APPROVED

Deputy Mayor Pro Tem Siddiqui moved to approve the consent agenda as presented. Councilmember Fincanon seconded the motion. For: Unanimous. The motion carried by a vote of 6-0 (Mayor Eric Barna was absent).

8. INDIVIDUAL CONSIDERATION

- A. Consider and/or act to upon the placement of a "Little Library" on City property as requested by the Girl Scouts.

Public Services Director, Tim Rogers provided a short history on the "Little Library". At the October 8th City Council meeting, Councilmember Sarah Fincanon requested that staff look into the installation of "Little Libraries" for the City of Murphy. On November 14, 2016 city staff conducted a presentation regarding the installation of "Little Libraries" within the City of Murphy Parks to the Parks and Recreation Board. Upon discussion, the Parks and Recreation Board discussed concerns regarding possible vandalism, probable locations, costs to the City, maintenance responsibilities and control of content. There was a consensus of the Board to a trail location as long as it was of minimal cost to the City. The Girls Scouts have earned enough funds to build one "Little Library". City staff recommends installing the "Little Library" at the entrance of Central Park near the Plano Sports Authority due to high foot traffic and clear visibility of the structure in this area.

Tim Rogers introduced Girl Scout Troop 3174 from the Martha Hunt Elementary School. Girl Scout Troop 3174's Kaitlyn Harrison, Ana Yoch, Carina Kenefick and Reese Ramos presented to Council "The Lending Library" PowerPoint presentation highlighting the responsibility, maintaining, safety aspects, where to place and the look of the lending library. Council mentioned the community grant program available through the Murphy Community Development Corporation (MCDC) and suggested the Girl Scout Troop consider applying for additional funds.

COUNCIL ACTION (8.A.):

APPROVED

Councilmember Fincanon moved to approve the placement of a "Little Library" on City property as requested by Girl Scouts Troup 3174. Councilmember Berthiaume seconded the motion. For: Unanimous. The motion carried by a vote of 6-0 (Mayor Barna was absent).

- B. Consider and/or act to approve Ordinance Number 17-02-1029 ordering a General Election to be held on May 6, 2017, and a Runoff Election, should same be required, on June 10, 2017 for the purpose of electing the Mayor and Council Members for Place 3, and Place 5 to a three (3) year term of office.

The City Secretary's office has budgeted \$35,000 for election expenses in the FY 2017 budget. The proposed contract with Collin County Elections and Plano ISD was presented for approval.

COUNCIL ACTION (8.B.)

APPROVED

Deputy Mayor Pro Tem Siddiqui moved to approve Ordinance Number 17-02-1029 ordering a General Election to be held on May 6, 2017, and a Runoff Election, should same be required, on June 10, 2017 for the purpose of electing the Mayor and Council Members for Place 3, and Place 5 to a three (3) year term of office. Councilmember Berthiaume seconded the motion. For: Unanimous. The motion carried by a vote of 6-0 (Mayor Barna was absent).

- C. Consider and/or act upon approval of the Joint Election Contract for Election Services for the May 6, 2017, General Election between the City Council of the City of Murphy, and the Plano Independent School District, along with a Joint Election Agreement between the City of Murphy, the Board of Trustees of the Plano Independent School District and the Board of Trustees of Collin College District and the Elections Administrator of Collin County, Texas and authorize the Mayor to execute the same.

City Secretary Susie Quinn addressed Council that on page seven (7) of the May 6, 2017 Joint General Election Contract for Election Services - City of Murphy/Plano ISD, the date has been modified to reflect a new date of **February 22, 2017** for the official wording for the ballot. In the candidate's packet, the date stated is February 24, 2017 but should be updated to reflect the new date. The new date for the drawing of the names will be held on Friday, February 17, 2017 at 5:45pm.

The City Secretary's office has budgeted \$35,000 for election expenses in the FY 2016-2017 budget. The November 2016 Charter Amendment Election cost the city \$8,712.46. The proposed contract price for the May Election is \$4,868.48, but that may increase depending on how many entities cancel their elections. Provided there is no runoff election, Staff does not anticipate the election cost to exceed \$10,000. If a runoff is necessary, the remaining budgeted funds could be spent, staff recommends approval.

COUNCIL ACTION (8.C.)

APPROVED

Deputy Mayor Pro Tem Siddiqui moved to the Joint Election Contract for Election Services for the May 6, 2017, General Election between the City Council of the City of Murphy, and the Plano Independent School District, along with a Joint Election Agreement between the City of Murphy, the Board of Trustees of the Plano Independent School District and the Board of Trustees of Collin College District and the Elections Administrator of Collin County, Texas and authorize the Mayor Pro Tem to execute the same. Councilmember Fincanon seconded the motion. For: Unanimous. The motion carried by a vote of 6-0 (Mayor Barna was absent).

- D. Consider and/or act upon the proposed revisions to the Murphy Personnel Policies and Procedures Handbook.

Human Resources Manager Jana Traxler addressed Council that the City of Murphy Employee Handbook is reviewed on an annual basis as an opportunity to make sure it has appropriate provisions in place to continue to allow for effective and efficient employee administration and to make revisions as deemed necessary. The changes proposed under this review are largely driven by bringing the City into compliance with new and updated state and federal laws, also added will be a few discretionary changes. Authorized revisions to the City of Murphy Employee Handbook, would take effect on March 1, 2017. Discretionary changes reviewed included sections 3.12 Overtime Worked, 4.06 Vacation Leave, 4.07 Sick Leave and the Addendum D: City of Murphy Travel Policy.

COUNCIL ACTION (8.D.)

APPROVED

Deputy Mayor Pro Tem Siddiqui moved to approve the proposed revisions to the Murphy Personnel Policies and Procedures Handbook effective March 1, 2017. Councilmember Fincanon seconded the motion. For: Unanimous. The motion carried by a vote of 6-0 (Mayor Barna was absent).

- E. Consider and/or act upon approval of Ordinance Number 17-02-1030 amending the FY 2015-2016 revenue budgets, expenditure budgets and fund balances for the General Fund, Utility Fund, Murphy Community Development Corporation (Type B), Capital Construction Fund, and the Utility Construction Fund.

Interim Finance Director Steven Ventura addressed Council on approval of Ordinance Number 17-02-1030 amending the FY 2015-2016 revenue budgets, expenditure budgets and fund balances for the General Fund, Utility Fund, Murphy Community Development Corporation (Type B), Capital Construction Fund, and the Utility Construction Fund.

General Fund: Revenues – adjusted the revenues by increasing property taxes, sales tax, franchise fees, permits, other revenues and solid waste and by decreasing court revenues for a net increase to revenues of \$1,566,997. Expenditures – reallocation of expenditure budget dollars are included in the budget amendment as follows: Administration – increase the consultant services for Interim City Manager. Information Technology – increased due to additional software and software maintenance, and added IT equipment to our lease agreement as opposed to purchasing. Facilities – increased for the cost of property damage caused by hail storms. Public Works – decreased due to traffic signals not being installed, and reduced number of drainage repairs. Community Services – decreased as result of director and staff vacancies. Police – decreased due to several vacancies during the year and lower fuel costs. Parks – decreased due to several vacancies during the year and lack of mosquito treatments needed. The increase to revenues of \$1,566,997 and the net decrease of expenditures by \$286,706 resulted in a \$1,390,690 increase to fund balance. Revenue increased by 12 percent over budget while expenditures decreased by 2 percent of budget.

Utility Fund: Revenues – increases in, water, sewer, and other revenues totaled \$1,602,181. Water sales and sewer sales increased as the result of increased usage. Expenditures – reallocation of expenditure budget dollars are included in the budget amendment as follows: Water

Distribution – decreased due to vacancies and reduced projects and repairs. Wastewater Collection – increased due to the cost of sewer operations (flow to the Muddy Creek Waste Water Treatment was greater than budgeted which increased costs). Customer Service – decreased mainly due to water meters not purchased. The increase to revenues of \$1,602,181 and the decrease of expenditures by \$55,840 resulted in a net increase of \$1,658,021. Revenues increased by 20 percent over budget while expenditures decreased by less than 1 percent of budget.

Murphy Community Development Corporation (MCDC): Each fiscal year the MCDC budget must be amended to account for the unexpended promotional expense that was not utilized during the previous fiscal year. The MCDC also experienced cost savings in several line items and an increase in sales tax revenue.

Capital Construction Fund: Adjustments made to reflect actual expenditures in the budget for the construction of the Timber Nature Preserve Park, Betsy Lane, Safe Routes to School, and the addition of the radio project. Revenues were increased to reflect bond proceeds and grant funds.

Utility Construction Fund: Reductions made to reflect actual expenses on Maxwell Creek sewer project.

COUNCIL ACTION (8.E.)

APPROVED

Deputy Mayor Pro Tem Siddiqui moved to approve Ordinance Number 17-02-1030 amending the FY 2015-2016 revenue budgets, expenditure budgets and fund balances for the General Fund, Utility Fund, Murphy Community Development Corporation (Type B), Capital Construction Fund, and the Utility Construction Fund. Councilmember Reilly seconded the motion. For: Unanimous. The motion carried by a vote of 6-0 (Mayor Barna was absent).

9. ADJOURNMENT

With no further business, a motion was entertained by the Mayor Pro Tem and the Council meeting adjourned at 7:03 pm.

APPROVED BY:



A handwritten signature in black ink, appearing to read "Eric Barna", is written over a horizontal line.

Eric Barna, Mayor

ATTEST:

A handwritten signature in black ink, appearing to read "Susie Quinn", is written over a horizontal line.

Susie Quinn, City Secretary