

ELEVATION / FACADE PLAN

Building Elevation or Facade Plans shall be prepared by a person knowledgeable in architectural building design (e.g., licensed architect) and shall contain the following minimum information:

1. Title block (located in the lower right-hand corner) containing the proposed project name, location or address of the property, and preparation date.
2. Scale (appropriate for level of detail).
3. North arrow/ symbol and a small map showing where the property is located.
4. Legend, if abbreviations or symbols are used.
5. Name, address and phone number of the person(s) responsible for the preparation of the façade plan.
6. Elevations of all four sides labeled North, East, South, and West with the front elevation designated as such.
7. Building outline.
8. Building dimensions (if multiple heights are used, provide dimension for each).
9. Designate color and materials location on elevations.
10. Materials calculations table showing for each elevation.
 - Total surface area of each elevation
 - List of materials (including glazing) with square footage of each material per elevation and percentage of each material per elevation
11. Provide estimated allowable wall mounted signage size for each elevation (show as a dashed box on the elevation).
12. Add the following notes:
 - "This Facade Plan is for conceptual purposes only. All building plans require review and approval of the Building Official"
 - "All mechanical units shall be screened from public view"
 - "When permitted, exposed utility boxes and conduits shall be painted to match the building"
 - "All signage areas and locations are subject to approval by the Building Official"
 - "Roof access shall be provided internally, unless otherwise permitted by the Building Official"
13. Cross sections of sight lines may be requested to verify screening of mechanical units.
14. Additional information as requested by staff to clarify the proposed development and compliance with minimum development requirements.

A color pdf of the materials sample board shall be submitted along with the Facade Plan.